

Mount Holly Municipal Utilities Authority Meeting Minutes April 09, 2020

The regular teleconference meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, April 09, 2020 at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. David Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. Lou Garty, Esq The Garty Law Firm
Ms. Brandy C. Boyington, Board Secretary
Mr. Michael B. Dehoff, Finance Administrator/Treasurer

Absent:

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times February 18, 2020 and the Courier Post on February 18, 2020. On Monday, April 06, 2020, advanced written notice of this meeting was forwarded to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Commissioner Banks moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of February 13, 2020. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer.

Nays:

Absent

Abstain: Chairman Thiessen

New Business

Resolution 2020-37 A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and T.J.V Limited in Mt. Holly Township. (190-192 Rancocas Road)

Executive Director stated this approval is for eight apartments located at the former Microcircuit building 190-192 Rancocas Road, Mt. Holly. The two-bay garage, storage area and office still have a few items to resolve before occupancy. Commissioner Silcox moved for the approval of Resolution 2020-37. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2020-38 A resolution approving **S-2** service agreement between the Mt. Holly MUA and Hainesport Commerce Center Urban Renewal LLC for sanitary sewerage service in the township of Hainesport Blocks 96, 96.01 & 83.01, lots 1, 1, 1-3

Executive Director Maybury explained this application is for a proposed warehouse located near the Sonic Restaurant at the old Industrial Park Road just off of Route 38. By approving this resolution, the Authority accepts the sewer agreement with the Hainesport Commerce Center.

Commissioner Banks moved for the approval of Resolution 2020-38. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2020-39 A resolution approving an **S-1NR** application for sewerage service between the Mt. Holly MUA and MRP Industrial NE, LLC Inc. for a warehouse in the township of Westampton Block 902, Lot 1-3

Resolution 2020-40 A resolution approving **S-2** service agreement between the Mt. Holly MUA and MRP Industrial NE, LLC for sanitary sewerage service in the township of Westampton Block 902, Lots 1-3.

Commissioner Silcox moved for the approval of Resolution 2020-39 & Resolution 2020-40. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen
Nays:
Absent:
Abstain:

Resolution 2020-41 A resolution appropriating funding from the improvement & replacement fund for the purchase of a new Vactor Truck & authorizing the advertisement of bids.

Executive Director Maybury informed the board this resolution is to purchase a replacement Vactor Truck used for maintaining the sewer mains in the collections system. Commissioner Springer moved for the approval of Resolution 2020-41.

Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen
Nays:
Absent:
Abstain:

Resolution 2020-42 A resolution of the Mt. Holly Municipal Utilities Authority authorizing a professional services contract for 10-Micron Filter Panels with Veolia Water Technologies, Inc.

Executive Director Maybury explained this purchase is a proprietary purchase that falls under a professional service because of the uniqueness of the components. Commissioner Silcox asked if this purchase is in our budget. Executive Director confirmed it has been budgeted. Commissioner Springer moved for the approval of Resolution 2020-42. Commissioner

Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen
Nays:
Absent:
Abstain:

Resolution 2020-47 A resolution approving **S-2** service agreement between the Mt. Holly MUA and Lumberton Family Apartments Urban Renewal, LLC for sanitary sewerage service in the Township of Lumberton Block 22, Lots 8.03

Executive Director Maybury stated this is for seventy low and moderate apartments and it is located in a larger future project by the Viking Group. Commissioner Springer moved for the approval of Resolution 2020-47. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen
Nays:
Absent:
Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

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|---------------------|----------------------------------------------------------------------------------------------------------|
| *Resolution 2020-33 | A resolution approving the operating expenses for the month of February. |
| *Resolution 2020-34 | A resolution approving the sewer refunds for the month of February. |
| *Resolution 2020-35 | A resolution approving the expenditures for the month of February from the escrow fund. |
| *Resolution 2020-36 | A resolution approving the expenditures for the month of February from the improvement replacement fund. |
| *Resolution 2020-43 | A resolution approving the operating expenses for the month of March. |
| *Resolution 2020-44 | A resolution approving the sewer refunds for the month of March. |
| *Resolution 2020-45 | A resolution approving the expenditures for the month of March from the escrow fund. |
| *Resolution 2020-46 | A resolution approving the expenditures for the month of March from the improvement replacement fund. |

Commissioner Silcox moved for the approval of consent agenda. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner Springer, Chairman Thiessen
Nays:
Absent:
Abstain:

Communications:

To be presented by the Public- None

Report of the Executive Director- Report of the Executive Director was received. Executive Director Maybury stated there is an Elected Official Seminar and the Authority will receive \$250 for each Commissioner that completes it, he continued stating the Authority received a new project of 130 apartments to be built in Moorestown at 650 Centerton Road.

Report of the Engineer- Report of the Engineer was received. Mr. Skibicki stated the contractor for Generator A stated they should be complete by Memorial Day.

Report of the Operations Superintendent- Report of the Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects- Report of the Safety Director was received. Nothing to add.

Report of the Solicitor- Ms. Garty informed the board of some updating requirements.

Report of the Finance Administrator/Treasurer- Report of the Finance Administrator was received. Mr. Dehoff stated the Financial Disclosure notices were sent out and advised to have them completed by their deadline April 30th, 2020.

Other new business- None

Matters to be presented by the Commissioners- None

Executive Session- None

Adjournment 1st Motion Commissioner Silcox 2nd Motion Commissioner Banks Time: 6:30 PM

*Indicates addendum to original agenda

Respectfully submitted,

Brandy C. Boyington, Secretary