

Mount Holly Municipal Utilities Authority Regular Meeting Minutes for December 13, 2018

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday December 13, 2018; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Jason Jones, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Mr. Richard Alaimo, R. A. Alaimo Associates, Engineer
Mr. David Skibicki, Alaimo Associates, Engineer
Ms. Lou Garty, Esq The Garty Law Firm
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Armando Riccio, Labor/Employment Counsel
Mr. Joel Hervey, Operations Superintendent

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday December 10, 2018, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Action Items

None

Approval of Minutes

Commissioner Jones moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of November 08, 2018. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain: Commissioner Silcox

Old Business:

Resolution 2018-107

A resolution of the Mt. Holly Municipal Utilities Authority releasing performance guarantees for Eastampton Place Urban Renewal, LLC. #481846S written by Developers Surety & Indemnity Company.

Executive Director Maybury stated this has been recommended by Alaimo and Associates authorized in the amount of \$21,237 for the 140 homes near the CVS Pharmacy in Eastampton Township. There is a two-year maintenance bond required in the amount of \$1,770.00. Commissioner Silcox moved to approve resolution 2018-107. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

CONSENT AGENDA:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

***Resolution 2018-109** A resolution approving the operating expenses for the month of November 2018.

***Resolution 2018-110** A resolution approving the sewer refunds for the month of November 2018.

***Resolution 2018-111** A resolution approving the expenditures for the month of November 2018 from the escrow fund.

***Resolution 2018-112** A resolution approving the expenditures for the month of October 2018 from the improvement replacement fund.

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Communications

Executive Director Maybury explained to the board that Westampton Township advertised their Tax Sale on December 4, 2018 and then the Authority received a phone call from an attorney for Cracker Barrel asking why their company was listed on the tax sale. Executive Director Maybury continued by stating there was a \$39,000 outstanding sewer charge in place for the Hampton Inn, but Cracker Barrel was listed on the tax sale due to identifying lot and block numbers. The Authority and Westampton Township both had these properties incorrectly listed under lot 1 because of the way these lots were originally configured when developed in 1999. Cracker Barrel is Lot 1 and the Hampton Inn was later identified as Lot 1.01. Executive Director Maybury explained Cracker Barrel was removed from the sale as of December 11, 2018. Executive Director Maybury stated the Republic Bank at the intersection of Rte. 38 and the Mt. Holly Bypass in Lumberton is moving along quickly. Originally, Republic Bank planned on installation of a septic system, but the Authority was informed by Lumberton Township on December 7, 2018 that Republic Bank now intends to connect to Authority's sewer system. Lastly, Starbucks pre-construction meeting was held on Friday, December 07, 2018 at Lumberton Township and demolition for this project started on Tuesday December 11, 2018. Starbucks is working towards a completion date in February 2019.

Matters to be presented by the Public

None

Report of the Executive Director

The Report of the Executive Director was received. Nothing to add.

Report of the Engineer

The Report of the Engineer was received. Mr. Skibicki stated a final review and comment letter for the Lennar Project phase one will be going out to Lennar giving them the approval to go to pre-construction. Chairman Thiessen asked about the outstanding projects for the Authority. Executive Director Maybury stated there are three projects under development and they are; the Garden Street Pump Station, odor control for the belt press room, and replacement of a failing generator at the Rancocas Road Treatment Facility. Mr. Skibicki stated the generator proposal will be sent to the Authority in a week, the odor control is a little more complicated so the Authority should expect a proposal between now and mid-January. Mr. Thiessen asked about the Garden Street pump station, Mr. Skibicki responded stating a revised site plan will be submitted for review by next week.

Report of the Operations Superintendent

The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects

The Report of the Safety Director and Special Projects was received. Nothing to add except wishing everyone a happy holiday.

Report of the Solicitor

The Report of the Solicitor was received. Mr. Coleman stated he is reserving his comments for closed session.

Report of the Finance Administrator/Board Treasurer

The Report of the Finance Administrator/Board Treasurer was received. Mr. Dehoff explained to the board that the state is behind and the Authority has received approval but not the stamped budget.

Other New Business

None

Matters to be presented by Commissioners

None

Executive Session- (Resolution 2018-113) Personal Contract and potential ligations and potential action could be taken. Commissioner LaPlaca moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:15 P.M. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Absent:

Commissioner Silcox motioned to return to public at 6:32P.M., Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Absent:

**** Resolution 2018-114**

A resolution approving Executive Director Maybury's Employment Agreement renewal.

Commissioner Silcox moved for the approval of resolution 2018-114. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays:

Abstain: Commissioner LaPlaca

Adjournment

Commissioner LaPlaca moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:34 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary