

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes October 08, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, October 08, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Anthony Stagliano, Safety Director & Special Projects

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2020 and the Courier Post on February 21, 2020. On Monday, October 05, 2020 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Moment of Silence for Vice Chairman Robert Silcox

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Regular Meeting Minutes	September 10, 2020
Executive Minutes	September 10, 2020 Resolution 2020-99

Commissioner Springer moved for the approval of the regular minutes from the September 10th meeting.

Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

New Business

Resolution 2020-104 A resolution introducing the Mt. Holly Municipal Utilities Authority 2021 Budget. Mr. Dehoff, Finance Administrator explained the 2021 Budget highlights. Chairman Thiessen asked if the surrounding townships were notified and Mr. Dehoff confirmed a certified letter went out to each town.

Commissioner Banks moved for the approval of resolution 2020-104. Commissioner Springer seconded

The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-105 A resolution consenting to proposed Tri-County Water Quality Management (WQM) plan Amendment. Executive Director Maybury stated this resolution is for an addition of a nine-acre parcel owned by Burlington County at the intersection of Powell Road and Smithville Road in Eastampton Township. Executive Director Maybury continued informing the board that this is for a 12,000 square foot maintenance facility to be added into the Authorities Wastewater Management Plan.

Chairman Thiessen moved for the approval of resolution 2020-105. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks,
Nays:
Absent:
Abstain: Commissioner Springer

Resolution 2020-106 A resolution approving refund to MHMUA Employees. Executive Director Maybury stated this resolution is to approve distribution of the employee's portion of a dividend check from the South Jersey Health Insurance Fund.

Commissioner Springer moved for the approval of resolution 2020-106. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
Nays:
Absent:
Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- *Resolution 2020-100 A resolution approving the operating expenses for the month of September
- *Resolution 2020-101 A resolution approving the sewer refunds for the month of September
- *Resolution 2020-102 A resolution approving the expenditures for the month of September from the escrow fund.
- *Resolution 2020-103 A resolution approving the expenditures for the month of September from the improvement replacement fund.

Commissioner Banks moved for the approval of consent agenda. Commissioner Springer seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
Nays:
Absent:
Abstain:

Communications None

To be presented by the public None

Report of the Executive Director the Report of the Executive Director was received. Executive Director Maybury stated on Tuesday October 06, 2020 at about 2:55 PM the Authority's Electrical and Mechanical department heard gunshots and the event is under investigation per the Mount Holly Police Department. Executive Director Maybury continued stating the union negotiations are complete and a memorandum of understanding has been settled. On September 30, 2020, the Authority's Maintenance Supervisor, Scott Hitchner, retired after 30 years of service with the Authority. Earlier today, Superintendent Bob Young announced that lead Electrician Tony Fisher will fill the position of Maintenance Supervisor. Executive Director Maybury stated he will be working with Dave Skibicki from Alaimo to finalize the Garden Street pump station upgrade and moving forward the approved replacement Maple Avenue Blower project.

Report of the Engineer the Report of the Engineer was received. Mr. Skibicki stated the goal is to get the Garden Street pump station out to bid in the next 30 days.

Report of the Operations Superintendent the Report of the Operations Superintendent was received. Mr. Young wished Scott Hitchner good luck on his future endeavors.

Report of the Safety Director and Special Projects Absent.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer the Report of the Finance Administrator was received. Nothing additional

Other new business None

Matters to be presented by the Commissioners None

Executive Session None

Adjournment Time 6:28 PM

Commissioner Banks moved for the adjournment. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary