

## Mount Holly Municipal Utilities Authority Meeting Minutes January 09, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, January 09, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Christopher Banks, Commissioner  
Mr. Jason Jones, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. David Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Robert Young, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Ms. Lou Garty, Esq The Garty Law Firm  
Ms. Brandy C. Boyington, Board Secretary  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer

Absent: Mr. Robert Silcox, Vice Chairman

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Tuesday, January 07, 2020, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**

**Public Comments on Agenda Items Only** None

### **Approval of Minutes**

Commissioner Banks moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of December 12, 2019. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain: Commissioner Jones

### **Old Business**

Resolution 2019-117 A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Shen Warehouse 111 Mount Holly Bypass Lumberton Township. Commissioner Jones moved to **table** Resolution 2019-117 until approvals are in place. Commissioner Banks seconded the motion at the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

### **New Business**

Public Notice Posted For 2020 Professionals on December 17, 2019. Advertised in papers and on website.

### **Resolution 2020-05**

A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Nomad Brewing in Lumberton Township.

Executive Director Maybury explained this resolution allows CRM LLC, owned by Richard May, to construct a twelve-seat brewery located at 106 Ark Road in Lumberton Township. Commissioner Banks moved for the approval of Resolution 2020-05. Commissioner Banks seconded the motion at the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

**Resolution 2020-06** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Fountain Square in Westampton Township. Commissioner Jones moved to **table** Resolution 2020-06. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

**Resolution 2020-07** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Ark Road in Lumberton Township. Executive Director Maybury explained this application is for Ark Landing, LLC to connect service bays and office space at 98 Ark Road in Lumberton Township (the former Flannigan's facility). Commissioner Jones moved for the approval of Resolution 2020-07. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

**Resolution 2020-08** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Reserve at Creekside in Hainesport Township. Executive Director Maybury explained to the board this approval is for a proposed development off Bancroft Lane consisting of twenty single family homes. Commissioner Jones moved for the approval of Resolution 2020-08. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

#### **Consent Agenda:**

"All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- \*Resolution 2020-01 A resolution approving the operating expenses for the month of December.
- \*Resolution 2020-02 A resolution approving the sewer refunds for the month of December.
- \*Resolution 2020-03 A resolution approving the expenditures for the month of December from the escrow fund.
- \*Resolution 2020-04 A resolution approving the expenditures for the month of December from the improvement replacement fund.

Commissioner Jones moved for the approval of Resolutions 2020-01 through 2020-04. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Chairman Thiessen,

Nays:

Absent: Commissioner Silcox,

Abstain:

#### **Communications:**

##### **To be presented by the public**

Nick Casey representing Quaker Group, who is developing the Reserve at Creekside as discussed with approval of Resolution 2020-08 thanked all the Authority's Engineer and staff for their corporation while processing the documents needed to obtain approvals.

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury added that on June 3, 2020, the Authority will present the 24<sup>th</sup> annual Ron Nicholson Scholarship Award at the Rancocas Valley class of 2020. Executive Director Maybury continued stating the award is \$1,000 and would like to increase the amount to \$2,000 moving forward and a resolution for approval on this matter will be on the February agenda.

**Report of the Engineer** The Report of the Engineer was received. Nothing to add.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received. Nothing to add

**Report of the Safety Director and Special Projects** The Report of the Safety Director & Special Projects was received. Nothing to add.

**Report of the Solicitor** Nothing to add.

**Report of the Finance Administrator/Treasurer** The Report of the Finance Administrator was received. Nothing to add.

**Other new business** None

**Matters to be presented by the Commissioners** Commissioner Jones presented his resignation from the Authority's Board.

**Executive Session Resolution 2020-09** To discuss contracts, no action to be taken. Commissioner Jones moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:20 P.M. At the call of the roll, the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Chairman Thiessen

Nays:

Absent: Commissioner Silcox

Abstain:

Adjournment 1<sup>st</sup> Motion Commissioner Banks 2<sup>nd</sup> Motion Commissioner Jones Time: 6:47 PM

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

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Brandy C. Boyington, Secretary