

# Mount Holly Municipal Utilities Authority Meeting Minutes July 11, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, July 11, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Vice Chairman  
Mr. Jason Jones, Commissioner  
Mr. Christopher Banks, Commissioner  
Mrs. Gina LaPlaca, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. David Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Lou Garty, Esq The Garty Law Firm  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Ms. Brandy C. Boyington, Board Secretary  
Ms. Karen McCarthy, Certified Court Reporter, Manchello Reporting

## **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Monday, July 08, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

## **Pledge of Allegiance**

## **Public Comments on Agenda Items Only** None

## **Approval of Minutes**

Commissioner Jones moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of June. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Jones

Nays:

Absent:

Abstain: Commissioner Silcox, Chairman Thiessen

## **Old Business**

Resolution 2018-76 A resolution to approve the Authority's 2019 Rate Schedule. Commissioner Silcox moved to approve Resolution 2019-76. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent:

Abstain:

## **New Business**

Resolution 2019-67 A resolution authorizing salary adjustments for non-union personnel. Commissioner Jones moved to approve Resolution 2019-67. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent:

Abstain:

Resolution 2019-81                      A resolution approving the S1 application for Hancock Lane Medical Office, 111 Hancock Lane, Westampton Block 906.07 Lot 8.01. Commissioner Silcox moved to approve Resolution 2019-81. Commissioner Jones seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

Resolution 2019-82                      A resolution approving the S1NR application for Mari's Liquor Store, Eastampton Township Block 600 Lot 8  
Resolution 2019-83                      A resolution approving the S2 application for Mari's Liquor Store, Eastampton Township Block 600 Lot 8  
Commissioner Silcox moved to approve Resolution 2019-82 and Resolution 2019-83. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

Resolution 2019-84                      A resolution approving the S3 application for Shayona Donuts, County Road 541 and Western Drive, Westampton NJ Block 904 Lot3.01. Commissioner Silcox moved to table Resolution 2019-84. Commissioner Jones seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

Resolution 2019-85                      A resolution approving the New Application for Industrial Waste Service with United Hospital Supply for treatment of Non-Domestic Wastewater. Commissioner Jones moved to approve Resolution 2019-85. Commissioner J seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

Resolution 2019-86                      A resolution authorizing the use of competitive contracting for the Procurement for design, engineer, fabricate and supply, exterior fiberglass stairs, landing, kickplates, railings and appurtenances or equivalent. Commissioner Silcox moved to approve Resolution 2019. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

Resolution 2019-87                      A resolution awarding contract #2019-13 for the C.I.P.P project. Commissioner Silcox moved to approve Resolution 2019. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:  
Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Absent:  
Abstain:

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2019-77 A resolution approving the operating expenses for the month of June 2019.
- \*Resolution 2019-78 A resolution approving the sewer refunds for the month of June 2019.
- \*Resolution 2019-79 A resolution approving the expenditures for the month of June 2019 from the escrow fund.
- \*Resolution 2019-80 A resolution approving the expenditures for the month of June 2019 from the improvement replacement fund.

Commissioner Jones moved for the approval of Resolutions 2019-77 through 2019-80. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Banks, Commissioner LaPlaca, Commissioner Jones

Nays:

Absent:

Abstain:

**Communications** None

**To be presented by the public** None

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury informed the commissioner the selected scholarship winner sent the Authority a Thank you card.

**Report of the Engineer** The Report of the Engineer was received. Mr. Skibicki informed the commissioners that Alaimo has received the Authority’s comments on the Generator A and he plans to set a meeting next week to work on bid schedule.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received.

**Report of the Safety Director and Special Projects** The Report of the Safety Director & Special Projects was received.

**Report of the Solicitor** Nothing to add.

**Report of the Finance Administrator/Treasurer** The Report of the Finance Administrator was received. Mr. Dehoff informed the commissioners that a representative from Beneficial soon to be WSFS stopped in the office and informed him that the new bank will offer a better interest rates, no fees and WSFS uses the same online banking platform so the transition should be smooth.

**Other new business** None

**Matters to be presented by the Commissioners** Chairman Thiessen asked about the Superintendents resumes received. Executive Director Maybury stated the Authority staff forwarded the resumes to the commissioners for review and suggested that a sub-committee be put together for the interview process. Chairman Thiessen and Commissioner Banks volunteered to be on the committee.

**Executive Session**

Adjournment 1<sup>st</sup> Motion Commissioner Silcox 2<sup>nd</sup> Motion Commissioner LaPlaca Time: 6:30 PM

\*\* **Indicates addendum to original agenda**

Respectfully submitted,

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Brandy C. Boyington, Secretary