

Mount Holly Municipal Utilities Authority  
Meeting Minutes November 14, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, November 14, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Vice Chairman  
Mr. Jason Jones, Commissioner  
Mr. Christopher Banks, Commissioner  
Mrs. Gina LaPlaca, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. David Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Robert Young, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Ms. Lou Garty, Esq The Garty Law Firm  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Ms. Brandy C. Boyington, Board Secretary

**Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Tuesday, November 12, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**Pledge of Allegiance**

**Public Comments on Agenda Items Only** None

**Approval of Minutes**

Commissioner LaPlaca moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of October 2019. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen  
Nays:  
Absent:  
Abstain: Commissioner Jones

**New Business**

**Resolution 2019-135** A resolution adapting the 2020 Budget. Mr. Dehoff mentioned at the October meeting the 2020 budget was introduced by resolution 2019-125. The budget was submitted to the state and returned with no comments. Resolution 2019-135 is to formally adopt the 2020 budget as is. Commissioner Silcox moved for the approval of resolution 2019-135. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Chairman Thiessen, Commissioner LaPlaca, Commissioner Jones  
Nays:  
Absent:  
Abstain:

**Consent Agenda:**

"All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- \***Resolution 2019-131** A resolution approving the operating expenses for the month of October.
- \***Resolution 2019-132** A resolution approving the sewer refunds for the month of October.
- \***Resolution 2019-133** A resolution approving the expenditures for the month of October from the escrow fund.
- \***Resolution 2019-134** A resolution approving the expenditures for the month of October from the improvement replacement fund.

Commissioner Jones moved for the approval of Resolutions 2019-131 through 2019-134. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca, Chairman Thiessen, Commissioner Jones

Nays:

Absent:

Abstain:

### **Communications:**

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated Adam Holba, a 21-year Authority employee resigned effective November 08, 2019 for another career opportunity. Executive Director Maybury continued by congratulating Mr. Young, the Authority's new Superintendent and informed the Commissioners that Mr. Young is doing an excellent job in his new position. Executive Director Maybury stated Alaimo Associates is working on a bid package for the Authority's second replacement aeration blower at Maple Avenue Treatment Facility. This second blower installation will help eliminate future catastrophic blower failures as experienced with the high-speed turbo blowers. Executive Director Maybury continued informing the board that on November 13<sup>th</sup> David Reich and Brandy Boyington visited the 7<sup>th</sup> grade school classroom in Holbein School to discuss microorganisms, bacteria colonies and how they relate to wastewater treatment. These tours are apart of the Authority's outreach program to help educate students, teachers and rate payers about the environmental importance of the wastewater treatment facilities. Lastly, Executive Director Maybury stated the PAA storage and metering project has been advertised and the bid opening is scheduled for November 21, 2019

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated a meeting is needed to discuss the electrical components for the proposed Garden Street Pump Station replacement. Mr. Skibicki stated the final review by the Authority staff for this pump station should be ready by the end of the year.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Mr. Young thanked the commissioners for the opportunity to be Operations Superintendent.

Report of the Safety Director and Special Projects The Report of the Safety Director & Special Projects was received. Nothing to add.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners None

**Executive Session Resolution 2019-136** Personnel, no action to be taken. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner LaPlaca seconded the motion at 6:10 P.M. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner LaPlaca, Commissioner Banks, Commissioner Jones, Chairman Thiessen

Nays:

Absent:

Abstain:

Adjournment 1<sup>st</sup> Motion Commissioner Silcox 2<sup>nd</sup> Motion Commissioner LaPlaca Time: 6:16 PM

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

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Brandy C. Boyington, Secretary