

Mount Holly Municipal Utilities Authority

Meeting Minutes September 12, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, September 12, 2019 at 6:00 P.M. Vice Chairman Silcox called the meeting to order with the following roll call:

PRESENT: Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mrs. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. David Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Richard Wells, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jules Thiessen, Chairman
Mr. Jason Jones, Commissioner

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Tuesday, September 10, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Commissioner Banks moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of August 2019. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca,
Nays:
Absent: Commissioner Jones, Chairman Thiessen
Abstain: Commissioner Silcox

Old Business

Resolution 2019-99-**Tabled** A resolution of the Mt. Holly Municipal Utilities Authority to call upon the New Jersey Legislature to reject Senate Bill 3870 and Assembly Bill 5591. Commissioner LaPlaca moved to table.

Resolution 2019-99. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox
Nays:
Absent: Chairman Thiessen, Commissioner Jones
Abstain:

New Business

Resolution 2019-105 A resolution approving the S1NR application for Shen Warehouse 111 Mt. Holly Bypass, Lumberton.

Commissioner Banks moved for the approval of Resolution 2019-105. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,
Nays:
Absent: Chairman Thiessen, Commissioner Jones
Abstain:

Resolution 2019-106 A resolution approving the S2 application for Shen Warehouse 111 Mt. Holly Bypass, Lumberton.

Commissioner Banks moved for the approval of Resolution 2019-106. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Resolution 2019-107 A resolution awarding the Polymer contract.

Commissioner Banks moved for the approval of Resolution 2019-107. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Resolution 2019-108 A resolution approving the contract extension for Bioxide with Evoqua Water Technologies.

Commissioner LaPlaca moved for the approval of Resolutions 2019-108. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Resolution 2019-109 A resolution approving the contract extension for Magnesium Hydroxide with Coburn Chemicals.

Commissioner Banks moved for the approval of Resolution 2019-109. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Resolution 2019-110 A resolution approving the contract extension for Peracetic Acid with Proxy Chem.

Commissioner Banks moved for the approval of Resolution 2019-110. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

*Resolution 2019-111 A resolution authorizing Tri-Jay Systems as a proprietary service for the Peracetic Acid Chemical feed system.

Commissioner Banks moved for the approval of Resolutions 2019-111. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2019-101 A resolution approving the operating expenses for the month of August.
- *Resolution 2019-102 A resolution approving the sewer refunds for the month of August.
- *Resolution 2019-103 A resolution approving the expenditures for the month of August from the escrow fund.
- *Resolution 2019-104 A resolution approving the expenditures for the month of August from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of Resolutions 2019-101 through 2019-104. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca,

Nays:

Absent: Chairman Thiessen, Commissioner Jones

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director informed the commissioners the Authority’s phone system was being changed to V.O.I.P. (Voice Over Internet Protocol), he continued stating the staff is preparing a list of items for a GOV DEALS Auction and will be up for consideration on October’s Agenda. Executive Director Maybury continued stating Mt. Holly Township has recently expressed interest and wishes to significantly and immediately modify the building at 37 Washington Street to accommodate municipal court because of the flooded first floor at 23 Washington Street. Executive Director Maybury stated that the Authority is moving forward with a Geographic Information System (“GIS”) needs assessment and expects to spend about five thousand dollars for a more usable and shareable GIS mapping database.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki informed the commissioners the bids for replacement Generator A are on schedule. Executive Director Maybury stated two site visits have been scheduled for contractors to view the project.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director & Special Projects was received. Nothing to add.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff informed the commissioners that we are waiting on the budget schedules and worksheets to be released from the State and then the budget would be introduced in October. Mr. Dehoff continued stating that letters will be sent to all Townships serviced by the Authority identifying all capital expenditures.

Other new business None

Matters to be presented by the Commissioners None

Executive Session Resolution 2019-112 Personnel Contract(s), no action to be taken. Commissioner Banks moved for the approval to go into Executive Session. Commissioner LaPlaca seconded the motion at 6:15 P.M. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner LaPlaca, Commissioner Banks

Nays:

Absent: Commissioner Jones, Chairman Thiessen

Adjournment 1st Motion Commissioner Banks 2nd Motion Commissioner LaPlaca Time: 6:34 PM

** **Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary