

Mount Holly Municipal Utilities Authority Regular Meeting Minutes November 18, 2021

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, November 18th at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Richard DiFolco, Commissioner
Mr. Christopher Banks, Commissioner
Ms. Jeena Sheppard, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Robert Young, Operations Superintendent
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communication Director

ABSENT:

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 03, 2021. On Monday November 15th advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only Luis Lopez: 98 Levis Drive, Mt. Holly, N.J. asked for clarity on resolution 2021-113. Chairman Thiessen and Mr. Dehoff answered Mr. Lopez's question.

Approval of Minutes

Regular Meeting Minutes October 14, 2021

Commissioner Sheppard moved for the approval of the regular minutes from the October 14th meeting.

Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Presentation from Dan Hornickel Business Administrator of Pemberton Township.

New Business

Resolution 2021-108 A resolution of the Mount Holly Municipal Utilities Authority authorizing a shared services agreement with Mount Holly Township. Commissioner DiFolco moved for the approval of resolution 2021-108. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2021-109 A resolution of the Mount Holly Municipal Utilities Authority authorizing Change Order #2 for contract 2018-19 Garden Street Pump Station Replacement. Executive Director explained to the commissioners that the change order is warranted, and the Authority has authorization from Alaimo. Commissioner DiFolco moved the approval of resolution 2021-109. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2021-110 A resolution appropriating funding from the improvement/replacement fund for conversion of the SBS room into a plant operator office space and authorizing the advertisement of bids. Commissioner Sheppard what the need for said room is and Executive Director Maybury, Mr. Dehoff and Mr. Stagliano provided information to answer the questions about the proposed use for this space. Commissioner DiFolco moved for the approval of resolution 2021-110. Chairman Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2021-111 A resolution appropriating funding from the improvement/replacement fund for upgrades to the headworks discharge conveyance system at Maple Avenue and authorizing the advertisement of bids. Executive Director Maybury gave a brief description of the process and outlined the need for the upgrades. Commissioner DiFolco moved for the approval of resolution 2021-111. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain: Commissioner Banks

Resolution 2021-112 A resolution of the Mt. Holly Municipal Utilities Authority revising resolution 2021-98 introducing the 2022 Budget. Mr. Dehoff explained after sending the budget to the state it came back with two comments: a calculation error on one page and some errors in the body of the resolution, the state asked to revise the resolution and readopt. Commissioner DiFolco moved for the approval of resolution 2021-112. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain: Commissioner Banks

Resolution 2021-113 A resolution of the Mt. Holly Municipal Utilities Authority adopting the 2022 budget. Chairman Thiessen opened comments up to the public. Luis Lopez 98 Levis Drive asked what the slight increase was. Mr. Dehoff answered Mr. Lopez. Commissioner DiFolco moved for the approval of resolution 2021-113. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain: Commissioner Banks

Resolution 2021-114 A resolution appropriating funding from the improvement/replacement fund to replace the HVAC at MCC Room -Maple Avenue and authorizing the advertisement of bids. Executive Director Maybury explained to the commissioners that this is a repair/ replacement of an eleven-year-old heating and A/C equipment in the laboratory. Commissioner Sheppard moved for the approval of resolution 2021-114. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2021-115 A resolution appropriating funding from the improvement/replacement fund and authorizing the advertisement of bids for upgrades and improvements to the Kelly's Pump Station (#220) in Hainesport NJ. Executive Director Maybury explained this is to update a thirty-year-old pump station by installing a grinding system in lieu of, the basket system and replacement of certain valves and check valves that have failed inside the pump station. Commissioner DiFolco moved for the approval of resolution 2021 115. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2021-116 A resolution authorizing the award of goods and services contract through GSA for supply of an emergency generator. Chairman Thiessen asked what the wait is for the generator. Executive Director Maybury explained that it will be 18 weeks for the generator. Commissioner DiFolco moved for the approval of resolution 2021-116. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2021-104 A resolution approving the operating expenses for the month of October
- *Resolution 2021-105 A resolution approving the sewer refunds for the month of October
- *Resolution 2021-106 A resolution approving the expenditures for the month of October from the escrow fund.
- *Resolution 2021-107 A resolution approving the expenditures for the month of October from the improvement replacement fund.

Commissioner DiFolco moved for the approval of consent agenda. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

Communications Executive Director Maybury explained that former Commissioner Springer contacted him and was contacted by Ms. Rhodes the Director from the Pinelands Commission and is tied to the group that presented the stormwater presentation last month. They would like to setup a meeting to discuss creating a joint utility with the Authority and Josh Brown from Mt. Holly Township.

Matters to be presented by the public Louis Lopez: 98 Levis Dr. Mr. Lopez asked if the plant is ready for winter. Executive Director Maybury confirmed the plant is prepared. Mr. Lopez asked what happens in an emergency shutdown. Executive Director Maybury explained there is no shut down for sewer. Mr. Lopez thanked the commissioners for taking his questions.

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury informed the board several applications have come in for warehouses one at 710 Marne Highway Hainesport, and another at 106 Ark Road Lumberton behind the new brewery. The Authority received a packet from Southampton about connecting to the Authority. Executive Director mentioned previous conversations on MLK day and what we could do to leave it as a “floating” holiday. Executive Director Maybury continued by informing the board about correspondence the Authority received from Alaimo on Garden Street Pump Station status of Force Majeure. This means, the manufacturers of the generator and the building that’s going to house everything, are unable to supply our needs for at least 32 weeks. A meeting is setup to discuss with Alaimo to sort out our options and discuss the delays.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki provided an update on GD2 Blower.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor The report of the Solicitor was received. Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing to add.

Report of the Communication Director The Report of the Communication Director was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners Commissioner Banks asked who is going to reach out to Mr. Dan Hornickel at Pemberton Township for the breakdown of tax revenue that he discussed. Ms. Brandy C. Boyington offered to reach out to Mr. Hornickel and get the information requested.

Executive Session None

Adjournment Time 7:15 PM at the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen

Nays:

Absent:

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary