

# Mount Holly Municipal Utilities Authority Reorganization Meeting Minutes April 11, 2019

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, April 11, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Vice Chairman  
Mr. Christopher Banks, Commissioner  
Mr. Jason Jones, Commissioner  
Mrs. Gina LaPlaca, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Joel Hervey, Operations Superintendent  
Mr. Armando Riccio, Labor/Employment Counsel

## **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday, April 08, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

## **Pledge of Allegiance** None

**Public Comments on Agenda Items Only** Luis Lopez from 98 Levis Drive, Mt. Holly NJ asked for clarity on Resolution 2019-41, 2019-47. Executive Director Maybury explained resolution 2019-41 is a refund to Authority Employees who contribute to their health care plan expenses as required under New Jersey's Chapter 78 contribution requirements. The employees are contributing an average of twenty percent of the actual costs for their Health Insurance. The Authority received a dividend check from the Insurance Fund and this resolution allows the employees to receive their portion of the dividend. Executive Director Maybury continued explaining that resolution 2019-47 is to release a performance bond for a development of 25 homes constructed in Lumberton at the interception of Municipal Drive and Eayrestown Road. This resolution is likely to be "tabled" until a later meeting because there are several outstanding items requiring attention prior to release.

## **Oath of Office to Jason Jones**

## **Approval of Minutes**

Commissioner Silcox moved for the approval of Regular Meeting Minutes of February Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,  
Chairman Thiessen

Nays:

Absent:

Abstain:

## **New Business:**

Resolution 2019-41

A resolution of the Mt. Holly Municipal Utilities authorizing a refund to employees.

Commissioner Silcox moved for the approval of Resolutions 2019-41. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,  
Chairman Thiessen

Nays:

Absent

Abstain:



**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2019-37 A resolution approving the operating expenses for the month of February 2019.
- \*Resolution 2019-38 A resolution approving the sewer refunds for the month of February 2019.
- \*Resolution 2019-39 A resolution approving the expenditures for the month of February 2019 from the escrow fund.
- \*Resolution 2019-40 A resolution approving the expenditures for the month of February 2019 from the improvement replacement fund.
- \*Resolution 2019-42 A resolution approving the operating expenses for the month of March 2019.
- \*Resolution 2019-43 A resolution approving the sewer refunds for the month of March 2019.
- \*Resolution 2019-44 A resolution approving the expenditures for the month of March 2019 from the escrow fund.
- \*Resolution 2019-45 A resolution approving the expenditures for the month of March 2019 from the improvement replacement fund.

Commissioner Silcox moved for the approval of Resolutions 2019-37 through 2019-45. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

**Communications** None

**To be presented by the public** Luis Lopez from 98 Levis Drive, Mt. Holly NJ asked if there were any updates on the solar fields located at 26 Maple Avenue, Waverly Point location and if there are radiation detectors at the Authority’s treatment facilities. Executive Director Maybury answered Mr. Lopez stating there are no updates on the solar panels nor are there radiation detector at either treatment facility. Luis Lopez asked if the infrastructure at Waverly point was installed and Executive Director Maybury confirmed it is installed and there are a few outstanding punch list items for the developer to handle before release of the performance bond.

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury wanted to recognize two Authority retirees; Russ Lingle III, who worked as an operator/supervisor for 36 years retired on February 28, 2019. Chris Rabeau, who has had a long and successful career in the Authority’s Laboratory will be leaving on April 30, 2019. Both of these employees will be missed and we wish them well on their new life paths. Executive Director Maybury continued explaining a new restaurant will be opening next week, Deb’s Jamaican Pot Restaurant located at 38 High Street. Soil boring will start for the Garden Street Pump Station on April 22<sup>nd</sup>. The Fernmoor working on the apartments at the former Lakes Appliance located at 73 Washington Street is preparing to do a sewer replacement from their building into the Washington Street sewer main. Richard May, a business owner from Lumberton is interested in connecting his business and the former Flanagan’s Towing property to the Ark Road pumping station. A few dates to remember; Career Day on 4/12/2019 will be attended by Authority employees at the F.W. Holbein School and on May 4, 2019 a Rain Barrel making event will be held at the Maple Avenue Treatment Facility.

**Report of the Engineer** The Report of the Engineer was received. Mr. Skibicki stated he will be issuing the Authority a hydraulic analyst letter for the Wellington Farms project in Lumberton.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received. Executive Director Maybury stated on behalf of the Operations Superintendent the Authority had an NJDEP inspection on March 22, 2019 and today a letter was received from the inspector and the Authority passed the inspection. Executive Director Maybury followed with a “great job” to the collections staff as the Authority continues to receive positive feedback from regulatory inspectors.

**Report of the Safety Director and Special Projects** The Report of the Safety Director was received. Nothing to add.

**Report of the Solicitor** Nothing to add.

**Report of the Finance Administrator/Treasurer** The Report of the Finance Administrator was received. The field work for the Audit is complete, waiting on the state pension report and hope to have on the May’s agenda for acceptance.

**Other new business** None

**Matters to be presented by the Commissioners** None

**Executive Session** for personnel and possible contract no action.

Adjournment 1<sup>st</sup> Motion Commissioner Jones 2<sup>nd</sup> Motion Commissioner LaPlaca Time: 6:38PM

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

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Brandy C. Boyington, Secretary