

# Mount Holly Municipal Utilities Authority

## Regular Meeting Minutes March 10, 2022

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, March 10th at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Richard DiFolco, Vice-Chairman  
Mr. Christopher Banks, Commissioner  
Mr. James Rydarowski, Commissioner  
Mr. Randolph Brolo, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Robert Young, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Ms. Brandy C. Boyington, Board Secretary  
Mr. Jim Logue, Communications Director

ABSENT:

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on February 16, 2022. On Monday March 07, 2022, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**

**Public Comments on Agenda Items Only** None

### **Approval of Regular Meeting Minutes February 10, 2022**

Commissioner DiFolco moved for the approval of the regular minutes from the February 10, 2022, meeting. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent:

Abstain:

### **Old Business**

Dan Hornickel, Pemberton Township's Administrator, appeared in front of the board to discuss the Authority providing sewer service to certain parcels in Pemberton Township along the Route 206 corridor. Executive Director Maybury informed the board the sewer service area may need to be modified if the proposed parcels are not already approved and included by Burlington County and the NJDEP. The Authority's board agreed to authorize an investigation to add Pemberton Township into the sewer area for the identified parcels.

### **New Business**

Resolution 2022-37 A resolution of the Mt. Holly Municipal Utilities Authority authorizing an Assistant Executive Director. Commissioner DiFolco moved for the approval of resolution 2022-37.

Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent:

Abstain:

Mr. Dehoff thanked the commissioners.

Resolution 2022-38 A resolution authorizing the award of a contract 2022-03, improvements to pump station #220 in the township of Hainesport. Executive Director Maybury explained the need to update this pump station. The project has been planned and is fully funded. Commissioner DiFolco moved for the approval of resolution 2022-38. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2022-39 A resolution authorizing the sale of used equipment through an on-line auction. (GOVDEALS) Commissioner DiFolco moved for the approval of resolution 2022-37. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2022-40 A resolution appropriating funding from the improvement/replacement fund for the replacement of Generator B replacement at Rancocas Road Treatment Facility. Executive Director Maybury gave a brief explanation of the history of the generators at the treatment facility and the estimated fees for the improvement/ replacement of Generator B. The project has been planned and is fully funded. Commissioner DiFolco moved for the approval of resolution 2022-40. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2022-41 A resolution approving S3 application with Rockefeller Group Development Corporation in Eastampton Township. Executive Director Maybury explained to the commissioners that the Authority received a letter for approval from Alaimo, and it is recommended for approval. Commissioner DiFolco moved for the approval of resolution 2022-41. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2022-42 A resolution of the Mt. Holly Municipal Utilities Authority to renew membership with the Southern New Jersey Regional Employee Benefits Fund for a term of three additional years. Commissioner Banks moved for the approval of resolution 2022-42. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

Resolution 2022-43 A resolution appropriating funding from the improvement/replacement fund for the Rancocas Road Treatment Facility. Plant No.2 Primary Settling Tank, Secondary Settling Tank and P-17 Drainage Pump Station will receive repairs and upgrades. Director Maybury gave a brief description and historic timeline tanks a what the upgrades included. The project has been planned and is fully funded. Commissioner DiFolco moved for the approval of resolution 2022-43. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowksi, Chairman Thiessen

Nays:

Absent:

Abstain:

### **Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

\*Resolution 2022-33 A resolution approving the operating expenses for the month of February

\*Resolution 2022-34 A resolution approving the sewer refunds for the month of February

\*Resolution 2022-35 A resolution approving the expenditures for the month of February from the escrow fund.

\*Resolution 2022-36 A resolution approving the expenditures for the month of February from the improvement replacement fund.

Commissioner DiFolco moved for the approval of consent agenda. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent:

Abstain:

### **Communications** None

**Matters to be presented by the public** -Jason Carty 10 Middleton Drive, Lumberton wished Vice Chairman DiFolco Happy Birthday.

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury informed the board that Financial Disclosures will need to be filed by April 30<sup>th</sup>, cyber security training is being performed at the Authority for all the employees per the Joint Insurance Fund and Municipal Excess Liability. The design for the employee wellness/all-purpose room is complete and should be advertised for competitive bidding in a month or so.

**Report of the Engineer** The Report of the Engineer was received.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received

**Report of the Safety Director and Special Projects** The Report of the Safety Director was received.

**Report of the Solicitor** The report of the Solicitor was received. Mr. Coleman provided feedback to the Chairman about the Clean Stormwater Reduction Act.

**Report of the Finance Administrator/Treasurer** The Report of the Finance Administrator was received. Mr. Dehoff stated the 2021 audit was completed today and we are waiting on items to finalize the report. Mr. Dehoff thanked the staff for help during the audit.

**Report of the Communication Director** The Report of the Communication Director was received.

**Other new business** Executive Director Maybury wanted to recognize plant operations for maintaining one hundred percent compliance with today's NJDEP enforcement inspections and I want to recognize them.

### **Matters to be presented by the Commissioners**

### **Executive Session** None

Adjournment Time 6:43 PM at the call of the roll the vote was:

Commissioner DiFolco moved adjournment. Commissioner Brolo seconded the motion.

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner DiFolco, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent:

Abstain:

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

*Brandy C. Boyington*

Board Secretary