

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes November 12, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, November 12, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT:

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on October 29, 2020 and the Courier-Post on October 29, 2020. On Monday, November 09, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice. Electronic Notice of this meeting has been provided specifying time and manner on the Authority's website."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes Regular Meeting Minutes October 08, 2020

Commissioner Springer moved for the approval of the regular minutes from the September 10th meeting.

Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Banks

Nays:

Absent:

Abstain:

New Business

Resolution 2020-111 A resolution consenting to the proposed tri-county water quality management (WQM) plan amendment. Executive Director Maybury explained this is a small piece of land and part of a 211-acre parcel located behind the Walmart in Lumberton Township that is known as Wellington Farms/ Viking. Currently construction of 70 low and moderate apartments is taking place on a section of the large parcel. This resolution would allow addition of 2.2 acres to the Authority's sewer service area. Chairman Thiessen moved for the approval of resolution 2020-111. Commissioner Banks seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks

Nays:

Absent:

Abstain: Commissioner Springer

Resolution 2020-112 A resolution awarding certified environmental laboratory testing services. Executive Director Maybury stated this is a five-year agreement and the recommendation is to award the contract as specified in the resolution to ALS Group USA Corp. / DBA ALS Environmental. This company is also the Authority's current provider for such laboratory testing services. Commissioner Banks moved for the approval of resolution 2020-112. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-113 A resolution adopting the 2021 Budget. Executive Director Maybury stated this is part two of the approval process for the budget. At the October 8, 2020 meeting, the 2021 budget was introduced, and tonight's resolution adopts the 2021 budget. Mr. Dehoff, Finance Administrator stated the revenues and appropriations were discussed in detail at the October meeting. The feedback from the state was for two minor issues and other than that, it was a clean review process. Chairman Thiessen thanked Mr. Dehoff for his hard work and opened the meeting up to public comment. No public members spoke. Commissioner Springer moved for the approval of resolution 2020-113. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-114 A resolution awarding contract for supply of PAA chemical. Executive Director Maybury informed the board this contract is for a one-year supply, or approximately 8,000 gallons of peracetic acid used for disinfection and Peroxy-Chem is the recommended supplier at \$6.74/gallon. Commissioner Banks moved for the approval of resolution 2020-112.

Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- *Resolution 2020-107 A resolution approving the operating expenses for the month of October
- *Resolution 2020-108 A resolution approving the sewer refunds for the month of October
- *Resolution 2020-109 A resolution approving the expenditures for the month of October from the escrow fund.
- *Resolution 2020-110 A resolution approving the expenditures for the month of October from the improvement replacement fund.

Commissioner Springer moved for the approval of consent agenda. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury recognized the hard work that David Reich, Compliance Manager and Robert Young, Operations Superintendent put into the 5-year NJPDES permit renewal, Executive Director Maybury continued by informing the board that the Authority is looking into a wellness/shower/locker room in one of the existing buildings at the Rancocas Road treatment facility. A proposal from Alaimo on October 1, 2020 and more information will be available to discuss about this project at the December meeting. Executive Director Maybury recognized Brandy Boyington, Assistant to the Executive Director, for putting out a Friday Newsletter called The Flush to help keep the employees informed and engaged. Executive Director mentioned he attend the annual Association of Environmental Authorities (AEA) conference today via Zoom and part two will take place tomorrow.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated the Garden Street Pump upgrade project final drawings will be distributed tomorrow to the Authority for final review and he is anticipating a 60% completion of the blower replacement project at Maple Avenue to the Authority by December 4, 2020.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor. None

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners Commissioner Springer did a shout out for everyone to be safe and hopefully someday soon we will all meet in person again.

Executive Session None

Adjournment Time 6:28 PM

Commissioner Banks moved for the adjournment. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary