

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REORGANIZATION MEETING
FEBRUARY 21, 2013**

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, February 21, 2013 at 6:00P.M. Executive Director Rizzuto called the meeting to order with the following roll call:

PRESENT: Mr. John R. Edwards, Chairman
Mr. Jules Thiessen, Vice Chairman
Mr. Robert Silcox, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Jason Carty, Commissioner

ALSO Joseph V. Rizzuto, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Solicitor
Tracey N. Giordano, Deputy Director of Finance and Administration
Keith M. Weisman, R. A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director of Plant Operations
Robert Maybury, Operations Manager

VERIFICATION OF NOTICE

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 1, 2013, and the Courier-Post on February 1, 2013. On Tuesday, February 19th, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

PLEDGE OF ALLEGIANCE

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

REORGANIZATION

NOMINATION OF CHAIRMAN FOR A ONE YEAR TERM

The Executive Director requested nominations for the position of Chairman. Commissioner Silcox moved for the nomination of John Edwards for Chairman. Commissioner Thiessen seconded the motion. Commissioner Thiessen moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Executive Director declared that nominations for Chairman be closed. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards.

NAYS: None

The Executive Director turned the meeting over to Chairman Edwards.

NOMINATION OF VICE CHAIRMAN FOR A ONE YEAR TERM

Chairman Edwards requested nominations for the position of Vice Chairman. Commissioner Silcox moved for the nomination of Commissioner Thiessen. Commissioner Carty seconded the motion. Commissioner Carty motioned to close the nominations. Motion carried. There being no further nominations for Vice Chairman, Chairman Edwards declared the nominations for Vice Chairman be closed. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

NOMINATION OF TREASURER

Chairman Edwards requested nominations for the position of Treasurer. Commissioner Carty nominated Tracey Giordano for Treasurer. Commissioner Silcox seconded the motion. Commissioner Carty moved to close the nominations. Motion carried. There being no further nominations for treasurer, Chairman Edwards declared the nominations for treasurer closed. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

NOMINATION OF SECRETARY

Chairman Edwards requested nominations for the position of Secretary. Commissioner Carty nominated Debra Fortner for the position of Secretary. Commissioner Silcox seconded the motion. Commissioner Carty moved to close the nominations. Motion carried. There being no further nominations for Secretary, Chairman Edwards declared the nominations for secretary closed. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-07

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SOLICITOR FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2013-1)

Commissioner Silcox moved for the approval of Resolution 2013-07 authorizing professional services contract of Stephen J. Mushinski of Parker McCay as Solicitor for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Carty seconded the motion. At the call of the roll, the vote was,

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-08

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING FIRM FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2013-02)

Commissioner Silcox moved for the approval of Resolution 2013-08 authorizing professional services contract of Richard A. Alaimo Associates as Engineering Firm for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-09

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2013-03)

Commissioner Carty moved for the approval of Resolution 2013-09 authorizing professional services contract with Long Marmero & Associates, LLP, as Special Counsel for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-10

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2013-04)

Commissioner Silcox moved for the approval of Resolution 2013-10 authorizing professional services contract of Parker McCay as Bond Counsel for Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-11

A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR ENVIRONMENTAL CONSULTING ENGINEER FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2013-05)

Commissioner Silcox moved for the approval of Resolution 2013-11 authorizing an extraordinary unspecifiable service contract with Pennoni Associates, Inc., as Environmental Consulting Engineer for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox, Commissioner Thiessen, Chairman Edwards

NAYES: None

RESOLUTION 2013-12

A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR COMPUTER SYSTEMS CONSULTANT FOR THE MHMUA FOR A 1 YEAR TERM (CONTRACT 2013-6)

Commissioner Silcox moved for the approval of Resolution 2013-12 authorizing an extraordinary unspecifiable service contract with Hawkins Technologies, LLC, as Computer Systems Consultant for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Silcox, Commissioner Thiessen, Chairman Edwards

NAYES: None

Commissioner Carty abstained

RESOLUTION 2013-13

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE MHMUA

Commissioner Silcox moved for the approval of Resolution 2013-13 designating the Courier Times and the Camden Courier-Post as official newspapers of the Mount Holly Municipal Authorities. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox, Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-14

A RESOLUTION DESIGNATING BANKING INSTITUTIONS FOR THE MHMUA

Commissioner Thiessen asked Deputy Director of Finance and Administration if the Authority has worked out all the processes for banking with Beneficial. Deputy Director of Finance and Administration, Giordano, stated she is still working through the issues and in an effort to save costs related to changing banks and then possibly returning to Beneficial the Authority will be continuing to bank with Beneficial until all issues have been resolved.

Commissioner Silcox moved for the approval of Resolution 2013-14 designating Beneficial Bank as the lead bank with the Mount Holly Municipal Authorities utilizing other banks in Burlington County from time to time. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-15

A RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE AUTHORITY FOR THE CURRENT CALENDAR YEAR

Commissioner Silcox moved for the approval of Resolution 2013-15 designating Joseph V. Rizzuto as the Public Agency Compliance Officer for the Mount Holly Municipal Authority for the current calendar year. Commissioner Carty seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-16

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING MEETINGS FOR THE YEAR 2013 THROUGH THE 2014 REORGANIZATION MEETING

Commissioner Thiessen moved for the approval of Resolution 2013-16. Commissioner Carty seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-17

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY READOPTING THE AUTHORITY'S ANTI-DISCRIMINATION POLICY

Commissioner Silcox moved for the approval of Resolution 2013-17. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-18

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE EXECUTIVE OF ENDORSEMENTS BY
THE EXECUTIVE DIRECTOR**

Commissioner Silcox moved for the approval of Resolution 2013-18. Commissioner Carty seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-19

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPOINTING AN INSURANCE FUND COMMISSIONER**

Commissioner Silcox moved for the approval of Resolution 2013-19 appointing William G. Dunn, Sr. as Insurance Fund Commissioner. Commissioner Perinchief seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Perinchief, Commissioner Silcox, Commissioner Thiessen,
Chairman Edwards

NAYS: Commissioner Carty

Commissioner Thiessen stated he voted Aye for this resolution with the caveat that the appointee be held to the standards set forth by the Commissioners in the previous Executive Session. Commissioner Carty asked Executive Director Rizzuto to keep the Commissioners abreast of how the appointment is working out.

RESOLUTION 2013-20

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE CASH MANAGEMENT PLAN FOR FISCAL YEAR 2013**

Commissioner Silcox moved for the approval of Resolution 2013-20. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items at this time.

APPROVAL OF MINUTES

Commissioner Carty moved for the approval of the minutes of the Regular Meeting of January 10, 2013. Commissioner Silcox seconded the motion. Motion carried.

Commissioner Carty moved for the approval of the minutes for Executive Session of January 10, 2013. Commissioner Silcox seconded the motion. Motion carried.

OLD BUSINESS

NEW BUSINESS

RESOLUTION 2013-21

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF JANUARY 2013**

Commissioner Silcox moved for the approval of Resolution 2013-21. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

Commissioner Carty asked if these expenses will change as a result of the new appointments. Deputy Director of Finance and Administration stated the bill for Special Counsel Kondracki will be adjusted for the month of February as he is not being reappointed.

RESOLUTION 2013-21A

**A RESOLUTION APPROVING THE SEWER REFUNDS
FOR THE MONTH OF JANUARY 2013**

Commissioner Silcox moved for the approval of Resolution 2013-21A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

Deputy Director of Finance and Administration, Giordano, explained the refund for \$115,796.18 is for a deferred connection fee that has been on the books for years. The developer asked for a refund as they will no longer be building. The development the fee was for is Friendship Farms/Sage Run in Hainesport.

RESOLUTION 2013-22

**A RESOLUTION APPROVING THE ESCROW EXPENSES
FOR THE MONTH OF JANUARY 2013**

Commissioner Silcox moved for the approval of Resolution 2013-22. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

RESOLUTION 2013-23

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF JANUARY
2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Carty moved for the approval of Resolution 2013-23. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

COMMUNICATIONS

Executive Director Rizzuto stated the Authority received an email from Eastampton Township regarding a Feasibility Study for moving forward with a sewer service area expansion. Executive Director Rizzuto relayed he has worked with Tom Czerniecki (the Eastampton Township Manager) in the past and he had spoken to him regarding this possibility prior to starting at the Authority. Executive Director Rizzuto stated Pemberton Township has indicated on their future sewer service area map expanding sewer service to the other side of Route 206. He has also reached out to Gina Berg from Burlington County regarding surrounding communities the Authority receives waste from and what their future sewer service mappings are. Deputy Director of Plant Operations, Hervey, and Executive Director Rizzuto, reviewed the maps to determine where they are looking to expand. Executive Director Rizzuto stated he is generating a letter of introduction to all Township Managers in the service area in an effort to set up meetings with them to realize their future sewer service plans and see how the Authority can assist. Deputy Director of Finance and Administration, Giordano, stated the cost estimate for the Feasibility Study is \$10,000.00 according to the current engineer. She stated it sounds like Eastampton would like the Authority to take the lead on this matter. Executive Director Rizzuto stated he will keep the board posted as things progress.

MATTERS TO BE PRESENTED BY THE PUBLIC

Debra Fortner, Board Secretary, and a resident of the Authority's service area, stated she would like to make a public comment. Ms. Fortner acknowledged Deputy Director of Finance and Administration, along with the rest of the Authority's management team, for the job they did during the interim period (between Executive Directors) from the perspective of the staff. The management team worked tirelessly; Deputy Director of Finance and Administration Giordano, worked really, really, hard. During that time period the Authority and its staff stayed on track and the staff remained in a positive mood while facing a change in the Authority's Director and uncertainty regarding potential changes that might happen as a result. Ms. Fortner felt it was important for the board to hear from the staff perspective that this transitional period took place without skipping a beat which in her opinion speaks to the character and work ethic of the leaders of the Authority. Chairman Edwards stated the Commissioners already knew that, but thanked Ms. Fortner for her comments. The Commissioners all agreed they recognized the job well done by Deputy Director of Finance and Administration, Giordano, and the rest of the managers of the Authority.

REPORT OF THE EXECUTIVE DIRECTOR

The Report of the Executive Director was received. Executive Director Rizzuto expressed his appreciation of the confidence of the Commissioners in his appointment. Executive Director Rizzuto also echoed Debra Fortner's sentiments regarding the transition period. He stated Deputy Director of Finance and Administration, Giordano, was very helpful during that period providing many emails and information which he appreciated. Executive Director Rizzo stated he looks forward to many years to come with the Authority.

REPORT OF THE ENGINEER

The Report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Deputy Director for Plant Operations' report was received.

Commissioner Carty inquired about private contractor's trucks he noticed at the Lumberton Pump Station. Deputy Director of Plant Operations reported the trucks were there as part of a planned shutdown, not an emergency.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

REPORT OF THE SOLICITOR

There was nothing to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION/TREASURER

The Deputy Director of Finance and Administration's reports were received.

Deputy Director of Finance and Administration, Giordano, reported the audit begins in two weeks.

OTHER NEW BUSINESS

There was no other new business to be presented.

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

Commissioner Carty officially welcomed Mr. Rizzuto as the new Executive Director of the Authority and also welcomed the newly appointed professionals. He stated he wanted to make it clear the new appointments were not a result of a lack of service by the previous appointees but rather as a result of significant savings for the Authority.

Commissioner Thiessen echoed Commissioner Carty's comments regarding the new Executive Director and the newly appointed professionals. Commissioner Thiessen also took the opportunity to, again, recognize and thank the management of the Authority as he felt from the outside looking in, one would not even know there were any changes in leadership happening which speaks to the quality of the people in management positions at the Authority.

EXECUTIVE SESSION

Commissioner Carty moved for the approval of Resolution 2013-24. Commissioner Thiessen seconded the motion.

At 6:40PM the Authority Commissioners retired to Executive Session for a discussion involving contract negotiations.

RESOLUTION 2013-24

**AUTHORIZING EXECUTIVE SESSION OF THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FOR THE PURPOSE OF CONTRACT NEGOTIATIONS**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

WHEREAS, the regular meeting of this Authority will reconvene following closed session;

NOW, THEREFORE, BE IT RESOLVED that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussion with respect to Supervisors and Union Contracts.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS: None

The Authority Commissioners returned to regular session at 6:55 P.M.

Respectfully submitted,

Debra E. Fortner, Secretary

ADJOURNMENT

Commissioner Thiessen moved for adjournment. Commissioner Carty seconded the motion. Chairman Edwards adjourned the meeting at 6:55P.M.

Respectfully submitted,

Debra E. Fortner