

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes April 15, 2021

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, April 15, 2021 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communication Director

ABSENT: Mr. Jay Springer, Commissioner

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 03, 2021. On Monday April 12, 2021 advanced written notice of this meeting was posted and mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Regular Meeting Minutes March 11, 2021

Executive Meeting Minutes March 11, 2021

Commissioner DiFolco moved for the approval of the regular and executive minutes from March 11, 2021. meeting. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent: Commissioner Springer

Abstain:

New Business

Resolution 2021-46 A resolution of the Mt. Holly Municipal Utilities Authority approving a service agreement with D.E.Y. Farms for sanitary sewerage service. Executive Director Maybury explained to the Board that this is a standard renewal for DEY Farm. Commissioner Sheppard asked how many of these clients does the MUA service and Chairman Thiessen asked if it was trucked in. Executive Director Maybury stated there are approximately six in this category and confirmed that this is customer's product is trucked in. Commissioner DiFolco moved for the approval of resolution 2021-46. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent: Commissioner Springer

Abstain:

Resolution 2021-47 A resolution of the Mt. Holly Municipal Utilities Authority authorizing a shared service agreement with Burlington County. Executive Director Maybury explained to the Board this service is new to the Authority. The agreement will allow the County to do some paving and other public works projects with the MUA at a significant savings and without public bidding. Commissioner Banks moved for the approval of resolution 2021-47 agenda. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent: Commissioner Springer

Abstain:

Resolution 2021-48 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the construction of improvements to sanitary sewer collection mains in Lumberton and Mt. Holly Township. Executive Director Maybury stated the Authority has identified a need to repair, replace and refurbish its existing sanitary sewer collection lines located in Lumberton and Mount Holly Townships. This project is part of an ongoing effort to maintain the integrity of its sewer infrastructure. This resolution will authorize the Authority to go out for bids. Commissioner Sheppard moved for the approval of resolution 2021-48 agenda. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent: Commissioner Springer

Abstain:

**Executive Director informed the Board there was meeting on April 14th, 2021 with Pemberton Township. There have been several requests by Pemberton Township and independent developers about constructing warehousing facilities along the Route 206 corridor. They are requesting to connect into the Authority's sewer infrastructure, but as of now, these parcels are outside of the Authority's sewer service area. There is limited availability of sewer infrastructure in these locations. Some obstacles that need to be resolved prior to any of the Pemberton parcels being able to connect to the Authority's sewer infrastructure:

Conversation took place between the commissioners and Executive Director Maybury. A financial analysis will be put together that will include many other considerations for a discussion at the May Board meeting.

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- *Resolution 2021-42 A resolution approving the operating expenses for the month of March.
- *Resolution 2021-43 A resolution approving the sewer refunds for the month of March.
- *Resolution 2021-44 A resolution approving the expenditures for the month of March from the escrow fund.
- *Resolution 2021-45 A resolution approving the expenditures for the month of March from the improvement replacement fund.

Commissioner Banks moved for the approval of consent agenda. Commissioner DiFolco seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent: Commissioner Springer

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated the PAA project is complete and was completed in house. The Authority's employees are recognized with high regard for their accomplishments to finish this project. The Walters Group are constructing a development behind the Walmart in Lumberton to include 70 low and moderate apartments and there has been significant progress on completing this project. Executive Director Maybury continued informing the board that the Gov Deals auction conducted in March generated \$10,587 at the completion. The RVRHS Ronald D. Nicholson Scholarship in the amount of \$2000 will be awarded in person on June 2, 2021. Executive Director Maybury informed the board that Ronald Nicholson was the Authority's Superintendent who passed away 1995. Bid Specifications for a new blower at the Maple Avenue treatment facility were received today from Alaimo Associate for review. The Authority has posted bids for an Architect for award consideration at the May board meeting.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing for open session will reserve comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Other new business None

Matters to be presented by the Commissioners None

Executive Session None

Adjournment Time 6:42 PM

Commissioner DiFolco moved for the adjournment. Commissioner Banks seconded the motion.

**** Indicates addendum to original agenda.**

Respectfully submitted,

Brandy C. Boyington, Secretary