

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes July 09, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, July 09, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Commissioner
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Brent Lee, Auditor

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2020 and the Courier Post on February 21, 2020. On Monday, July 06, 2020 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Regular Meeting Minutes June 11, 2020
Executive Session Minutes June 11,2020 (Resolution 2020-65)

Commissioner Silcox moved for the approval of the Minutes and Executive Session from the June 11th meeting. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

New Business

Resolution 2020-70 A resolution awarding supply and delivery of one (1) peracetic acid (PAA) disinfection metering pump skid & chemical feed system.

Executive Director Maybury stated this is for the Authority's disinfection system to pump and meter the PAA disinfection chemical. This resolution allows for the purchase of the metering pump skid and related controls. The fifty-one thousand has been budgeted and this purchase is recommended for approval. Commissioner Silcox moved for the approval of resolution 2020-70. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Resolution 2020-71 A resolution of the Mt. Holly Municipal Utilities Authority approving a service agreement with Landfill & Development Co. Inc. for sanitary sewerage service.

Executive Director Maybury stated this is a renewal agreement with L & D Landfill located at Pine Street and Route 38. The Authority currently receives the leachate waste from this landfill by pipeline and it is a part of the Authority's Industrial Pretreatment Program. Commissioner Springer moved for the approval of resolution 2020-71. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Resolution 2020-72 A resolution of the Mt. Holly Municipal Utilities Authority approving release of performance guarantees for Eastampton Place West. Executive Director Maybury stated Eastampton Place West is the former “Gregory’s” property and there are 240 stacked townhomes with a clubhouse. The punch list items for this development have been completed and once this performance bond is released, a two-year maintenance bond will be held. This resolution is recommended for approval. Commissioner Banks moved for the approval of resolution 2020-72. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

Resolution 2020-73-**TABLED** A resolution of the Mt. Holly Municipal Utilities Authority authorizing the waiver of certain interest penalty payments during a public health emergency.

Commissioner Banks moved to table resolution 2020-72. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

Resolution 2020-74 A resolution of the Mt. Holly Municipal Utilities Authority to approve the annual audit and corrective action plan for fiscal year ending December 31, 2019.

Mr. Lee, Auditor, spoke about the details of the 2019 audit. Mr. Dehoff thanked the staff and Mr. Lee for the work put in to accomplish the audit and looks forward to working with him again. Commissioner Banks moved for the approval of resolution 2020-74. Commissioner Springer seconded

The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2020-66 A resolution approving the operating expenses for the month of June
- *Resolution 2020-67 A resolution approving the sewer refunds for the month of June
- *Resolution 2020-68 A resolution approving the expenditures for the month of June from the escrow fund.
- *Resolution 2020-69 A resolution approving the expenditures for the month of June from the improvement replacement fund.

Commissioner Silcox moved for the approval of consent agenda. Commissioner Springer seconded

The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated Alaimo will be scheduling with the MUA staff next week to go over the Garden Street Pump Station to go over comments and hope to get the package out for bidding in August.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing for open session will reserve comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated there is a signoff for the 2019 audit for each Commissioner. The form will be sent out to the commissioners.

Other new business None

Matters to be presented by the Commissioners None

Executive Session Chairman Thiessen called for Executive session at 6:25 PM. Resolution 2020-75. Commissioner Silcox moved to go into Executive Session. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Banks, Commissioner Springer

Nays:

Absent:

Return to public session

Commissioner Silcox moved to go into Regular Session. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Banks, Commissioner Springer

Nays:

Absent:

Communications after Executive Session Executive Director Maybury started a conversation to discuss when and if the board meetings will go back to in-person meetings. Chairman Thiessen confirmed after some discussion that the meetings will continue to be held virtually and “Zoom” will be the platform.

**Resolution 2020-76 A resolution of the Mt. Holly Municipal Utilities Authority authorizing connection fee credits in connection with the redevelopment of property within the township of Mt. Holly identified as blocks 1-49, 1-88, 40-97, 54-64, Lots 12.02, 12.03, 12.04, 12.05

Commissioner Springer moved for the approval of resolution 2020-76. Commissioner Silcox seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

**Resolution 2020-77 A resolution ratifying a billing adjustment with the Lumberton School district. Commissioner Silcox moved for the approval of resolution 2020-77. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

Adjournment Time 6:48 PM

Commissioner Silcox moved for the adjournment. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox

Nays:

Absent:

Abstain:

** **Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary