

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes May 12, 2022

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, May 12, 2022, at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Richard DiFolco, Vice-Chairman
Mr. Randolph Brolo, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Christopher Banks, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Jim Logue, Communications Director

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on February 16, 2022. On Monday May 09, 2022, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Regular Meeting Minutes

Commissioner DiFolco moved for the approval of the regular minutes from the April 21, 2022, meeting. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Abstain:

New Business

Resolution 2022-54 A resolution of the Mt. Holly Municipal Utilities Authority releasing performance bond 7901024605 project file M-0031-0241-000. Executive Director Maybury stated this is for Cornerstone, the seventy apartments behind the Walmart. The project is complete, as-builts have been received and it is recommended to release the \$145,000.00 bond. Commissioner DiFolco moved for the approval of resolution 2022-54. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Abstain:

Resolution 2022-55 A resolution of the Mt. Holly Municipal Utilities Authority authorizing a Bond reduction of performance bond 4174264 project file M-0031-0226-000. Executive Director Maybury stated this is a bond reduction for the Gardens Redevelopment, Rancocas Glen Phase 3. The bond amount was \$168,000.00 and is being reduced to \$115,725.00. Commissioner Brolo moved for the approval of resolution 2022-55. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Resolution 2022-56 A resolution approving S-1 application for sewerage service between the Mt. Holly Municipal Utilities Authority and applicant Robert C. Fesco / D.R. Horton NJ/PA for development of The Enclave at Moorestown Block 8801 Lot 3.01. (76 units- 60 Single family & 16 Multi-family). Executive Director Maybury explained this resolution is for the approval of their application. This development is proposed on Centerton Road in Moorestown, this area was added into the Authority's Sewer Service area back in 2015 and it is recommended for approval. Commissioner Brolo moved for the approval of resolution 2022-56. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Resolution 2022-57 A resolution approving S-1NR application for sewerage service between the Mt. Holly Municipal Utilities Authority and Hainesport Industrial Development in Hainesport NJ Block 98, Lots 2.01, 2.02, 2.08. Executive Director Maybury explained this application is for two small warehouses to be built across from the Diamond Diner on Route 38. Commissioner Brolo moved for the approval of resolution 2022-57. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Resolution 2022-58 A resolution of the Mt. Holly Municipal Utilities Authority authorizing Change Order No. 1 for contract 2021-15 for improvements to Country Estates pump station #215. Executive Director Maybury stated this project was awarded to Quad construction and they did an exceptionally good job. The change order is for two thousand dollars for few changes that came up as the project approached completion. Commissioner Brolo moved for the approval of resolution 2022-58. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

*Resolution 2022-59 A resolution of the Mt. Holly Municipal Utilities Authority authorizing a site-specific application to be made to the New Jersey Department of Environmental Protection in connection with an amendment to be made to the Burlington County Wastewater Management Plan. Executive Director Maybury informed the board since the March 2022 meeting, several communications have gone back and forth between Dan Hornickel of Pemberton Township and Mary Pat Robbie of Burlington County. Executive Director Maybury referenced the letter that the commissioners had to review stating the County submitted a plan in 2017 to the D.E.P. and the response from the D.E.P. was for the County to make revisions and resubmit. In 2018 the County did resubmit and since then the plan is stalled at the D.E.P. level. Executive Director Maybury explained this resolution authorizes the Authority to send a letter to the County, and the County has sixty days to act on this. Mr. Coleman stated this resolution does a host of things in addition to what Mr. Maybury stated it allows Pemberton Township landowners to make site-specific application. Commissioner Brolo moved for the approval of resolution 2022-59. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

Resolution 2022-51 A resolution approving the operating expenses for the month of April

Resolution 2022-52 A resolution approving the expenditures for the month of April from the escrow fund.

Resolution 2022-53 A resolution approving the expenditures for the month of April from the improvement replacement fund.

Commissioner Brolo moved for the approval of consent agenda. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Abstain:

Communications Executive Director mentioned the annual update from the J.I.F(Joint Insurance Fund) & M.E.L. (Municipal Excess Liability)

Matters to be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director stated these is a tentative Commissioner Tour tentatively scheduled for Monday May 16th, at the June meeting a discussion on the shortage of licensed operators and succession planning.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki gave an update on the Garden Street Pump Station Upgrade.

Report of the Operations Superintendent The Report of the Operations Superintendent was received

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Mr. Stagliano stated there was an inspection from the Department of Labor. This inspection happens every five years. The Authority did well, there are two areas that need attention.

Report of the Solicitor The report of the Solicitor was received. Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated the Audit fieldwork was completed and we are waiting on some information from the state in order to complete.

Report of the Communication Director The Report of the Communication Director was received.

Other new business None

Matters to be presented by the Commissioners

Executive Session None

Adjournment Time 6:23 P.M. at the call of the roll the vote was:

Commissioner Brolo moved adjournment. Commissioner DiFolco seconded the motion.

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo

Nays:

Absent: Commissioner Banks, Commissioner Rydarowski

Abstain:

* **Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington