

Mount Holly Municipal Utilities Authority Reorganization Meeting Minutes February 10, 2022

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, February 10, 2022, at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner (via phone)
Mr. Richard DiFolco, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Randolph Brolo, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Richard Alaimo, Alaimo Associates
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communications Director

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 03, 2021. On February 07, 2022, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice." Electronic notice of this meeting has been provided specifying time and manner on the Authority's website."

Pledge of Allegiance

Swear in New Members Mr. Rydarowski and Mr. Brolo

Public Comments on Agenda Items Only None

Reorganization Nomination of Chairman for a one-year term

Executive Director Maybury requested nominations for the position of Chairman. Commissioner DiFolco moved for the nomination of Jules Thiessen for Chairman. Commissioner Rydarowski seconded the motion. Executive Director Maybury moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Executive Director Maybury declared that nominations for Chairman be closed. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Banks,
Commissioner Rydarowski

Nays:

Absent:

Abstain:

The Executive Director turned the meeting over to Chairman Thiessen

Nomination of Vice Chairman for a one-year term

Chairman Thiessen requested nominations for the position of Vice Chairman. Chairman Thiessen moved for nomination of Richard DiFolco for Vice Chairman. Commissioner Rydarowski seconded the motion. There being no other nominations for Vice Chairman, Chairman Thiessen declared that nominations for Vice Chairman be closed. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Banks,
Commissioner Rydarowski

Nays:

Absent:

Abstain:

Nomination of Treasurer

Chairman Thiessen requested nominations for the position of Treasurer. Chairman Thiessen nominated Michael Dehoff for the position of Treasurer. Commissioner DiFolco seconded the motion. There being no further nominations for Treasurer, Chairman Thiessen declared the nominations for Treasurer closed. Motion carried. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Banks, Commissioner Rydarowski

Nays:

Absent:

Abstain:

Nomination of Secretary

Chairman Thiessen requested nominations for the position of Secretary. Chairman Thiessen nominated Brandy C. Boyington for the position of Secretary. Commissioner Rydarowski seconded the motion. There being no further nominations for Secretary, Chairman Thiessen declared the nominations for secretary closed. Motion carried. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Banks, Commissioner Rydarowski

Nays:

Absent:

Abstain:

Commissioner Banks exited meeting.

Resolution 2022-09 A resolution authorizing a professional services contract for Bond Counsel for Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Parker McCay (Contract #2022-05). Commissioner DiFolco moved for the approval of resolution 2022-09. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-10 A resolution authorizing an extraordinary unspecifiable service contract for Computer Systems Consultant for the Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Hawkins Technologies, LLC (Contract#2022-06) Commissioner DiFolco moved for the approval of resolution 2022-10. Chairman Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-11 A resolution authorizing a professional services contract for Consulting Engineer for the Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Alaimo Group (Contract # 2022-07). Commissioner DiFolco moved for the approval of resolution 2022-11. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-12 A resolution authorizing a professional services contract for Environmental Consulting Engineer for the Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Environmental Resolutions Inc. (Contract #2022-08). Commissioner DiFolco moved for the approval of resolution 2022-12. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-13 A resolution authorizing a professional services contract for Special Counsel for the Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to The Garty Law Firm (Contract # 2022-09). Commissioner DiFolco moved for the approval of resolution 2022-13. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Resolution 2022-14 A resolution authorizing a professional services contract for Risk Management Consultant for Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Insurance Agency Management, Inc. (Contract #2022-10). Commissioner DiFolco moved for the approval of resolution 2022-14. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-15 A resolution authorizing a professional services contract for Solicitor for Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Raymond, Coleman, Heinold LLP (Contract # 2022-11). Commissioner DiFolco moved for the approval of resolution 2022-15. Commissioner Brolo seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-16 A resolution authorizing a professional services contract for Labor Counsel for the Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to The Garty Law Firm. (Contract # 2022-12). Commissioner DiFolco moved for the approval of resolution 2022-16. Commissioner Brolo seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-17 A resolution authorizing service contract for Special Engineer for Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Environmental Resolutions Inc. (Contract #2022-13.) Commissioner DiFolco moved for the approval of resolution 2022-17. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-18 A resolution authorizing service contract for Architect for Mt. Holly Municipal Utilities Authority for a 1-year term to be awarded to Regan Young England Butera Architects (Contract#2022-14). Commissioner DiFolco moved for the approval of resolution 2022-18. Commissioner Brolo seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-19 A resolution designating Courier Post and the Burlington County Times as the official newspapers of the Mt. Holly Municipal Utilities Authority. Chairman Thiessen moved for the approval of resolution 2022-19. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-20 A resolution designating banking institution for the Mt. Holly Municipal Utilities Authority. Commissioner DiFolco moved for the approval of resolution 2022-20. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-21 A resolution designating the Public Agency Compliance Officer (PACO) for the Mt. Holly Municipal Utilities Authority for the current calendar year. Chairman Thiessen moved for the approval of resolution 2022-21. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:

Absent: Commissioner Banks
Abstain:

Resolution 2022-22 A resolution of the Mt. Holly Municipal Utilities Authority authorizing meetings for the year 2022 through the 2023 reorganization meeting. Commissioner DiFolco moved for the approval of resolution 2022-22. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-23 A resolution adopting the Mt. Holly Municipal Utilities Authority's anti-discrimination policy. Commissioner DiFolco moved for the approval of resolution 2022-23. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-24 A resolution authorizing actions to be performed on behalf of the Mt. Holly Municipal Utilities Authority. Commissioner DiFolco moved for the approval of resolution 2022-24. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-25 A resolution appointing Insurance Fund Commissioner. Chairman Thiessen moved for the approval of resolution 2022-25. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Resolution 2022-26 A resolution of the Mt. Holly Municipal Utilities Authority approving the cash management plan of the Mount Holly Municipal Utilities Authority for fiscal year 2022. Commissioner DiFolco moved for the approval of resolution 2022-26. Chairman Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner Banks
Abstain:

Approval of Minutes Regular Meeting Minutes January 13, 2022
Commissioner DiFolco moved for the approval of minutes. Chairman Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco,
Nays:
Absent: Commissioner Banks
Abstain: Commissioner Brolo, Commissioner Rydarowski

New Business

Resolution 2022-27 A resolution of the Mt. Holly Municipal Utilities Authority rejecting bids for HVAC replacement for the MCC room at Maple Ave. Commissioner DiFolco moved for the approval of resolution 2022-27. Chairman Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco,
Nays:
Absent: Commissioner Banks
Abstain: Commissioner Brolo, Commissioner Rydarowski

Resolution 2022-27A A resolution of the Mt. Holly Municipal Utilities Authority authorizing a second advertisement of contract 2022-01. Chairman Thiessen moved for the approval of resolution 2022-27 A. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco,
Nays:
Absent: Commissioner Banks
Abstain: Commissioner Brolo, Commissioner Rydarowski

Resolution 2022-28 A resolution of the Mt. Holly Municipal Utilities Authority awarding Maple Avenue headworks discharge conveyance screw replacement. Commissioner DiFolco moved for the approval of resolution 2022-28. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-29 A resolution of the Mt. Holly Municipal Utilities Authority authorizing funding from the renewable & replacement fund for Engineering Services to upgrade pump station #214. Commissioner DiFolco moved for the approval of resolution 2022-29. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-30 A resolution of the Mt. Holly Municipal Utilities Authority awarding Emergency Repair or replacement of underground sewer mains and utility access hole structures. Commissioner DiFolco moved for the approval of resolution 2022-30. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-31 A resolution of the Mt. Holly Municipal Utilities Authority releasing performance bond. Commissioner DiFolco moved for the approval of resolution 2022-31. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2022-32 A resolution of the Mt. Holly Municipal Utilities Authority rejecting bids for contract 2022-04. Commissioner DiFolco moved for the approval of resolution 2022-32. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2021-05 A resolution approving the operating expenses for the month of January
- *Resolution 2021-06 A resolution approving the sewer refunds for the month of January
- *Resolution 2021-07 A resolution approving the expenditures for the month of January from the escrow fund.
- *Resolution 2021-08 A resolution approving the expenditures for the month of January from the improvement replacement fund.

Commissioner DiFolco moved for the approval of consent agenda. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing for open session will reserve comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Other new business

Matters to be presented by the Commissioners

Executive Session None

Adjournment Time 6:42 PM

Commissioner DiFolco moved for the adjournment. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

**** Indicates addendum to original agenda.**

Respectfully submitted,

Brandy C. Boyington

Board Secretary