

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
AUGUST 10, 2012**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, August 10, 2012; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Ms. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Jules Thiessen, Vice Chairman
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Solicitor
Edward A Kondracki, Esq., Special Counsel
Tracey Giordano, Deputy Director of Finance & Administration/Treasurer
Andrew Doyle, Assistant Executive Director
Joel Hervey, Deputy Director of Plant Operations
Robert Maybury, Operations Manager
Keith M. Weismann, R.A. Alaimo Associates, Engineer
Debra E. Fortner, Secretary

ABSENT: Robert Silcox, Commissioner

VERIFICATION OF NOTICE

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2012, and the Courier Post on February 20, 2012. On Tuesday, August 7, 2012, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

APPROVAL OF MINUTES

Commissioner Thiessen moved for the approval of regular minutes of July 12, 2012. Commissioner Perinchief seconded the motion. Motion carried.

Commissioner Thiessen moved for the approval of the executive session minutes of July 12, 2012. Commissioner Perinchief seconded the motion. Motion carried.

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

Atlantic Woods Renewal Application for action at the September 13th, 2012 Board Meeting.

ENVIRONMENTAL POLICY

Commissioner Carty moved for the approval of the environmental policy. Commissioner Thiessen seconded the motion. Motion carried.

Executive Director Dunn explained when the NJDEP conducts an inspection they would like to see an update in regards to what an Authority has done to show interest in furthering their job; the Environmental Policy is something they would like to see posted.

2013 BUDGET COMMITTEE

Chairman Edwards asked for volunteers or recommendations for the 2013 Budget Committee. Commissioner Silcox and Commissioner Thiessen will serve on the Budget Committee.

Chairman Edwards asked for volunteers or recommendations for the Union Negotiations Committee. Chairman Edwards and Commissioner Perinchief will serve on the Union Negotiations Committee.

RESOLUTION 2012-47
A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF JULY 2012

Commissioner Thiessen moved for the approval of Resolution 2012-47. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Thiessen, Chairman Edwards

NAYS: Commissioner Carty

RESOLUTION 2012-47A

A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF JULY 2012

Commissioner Carty moved for the approval of Resolution 2012-47A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen, Chairman Edwards.

NAYS:

RESOLUTION 2012-48

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF
JULY 2012 FROM THE IMPROVEMENT AND REPLACEMENT FUND.

Commissioner Thiessen moved for the approval of Resolution 2012-48. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen, Chairman Edwards.

NAYS:

COMMUNICATIONS

Executive Director Dunn reported the construction of the Dialysis Center, located on Route 38 just as you get to Fostertown Road, is beginning. Their approximate connection fee is \$170,000.00

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Dunn reported the Authority is proceeding with the rehabilitation of three clarifiers at the plant; paint has chipped off the new clarifiers. Executive Director Dunn also stated the seeding at the Lumberton Plant is not satisfactory so he has been pursuing outside landscapers. In December the guarantee is up at the Maple Avenue site so any issues need to be resolved by then.

Executive Director Dunn stated the Solar Project has been resolved with respect to PSE&G costs by splitting the cost three ways equally. Also, Lumberton Township would like more landscaping at the Solar Project site. Executive Director Dunn reported he has already ordered 160 feet of lathing to expand the current fencing. Commissioner Thiessen asked if Lumberton has approved the landscaping with conditions. Executive Director Dunn confirmed it has.

REPORT OF THE ENGINEER

The report of the Engineer was received.

Chairman Edwards asked if the Authority will be receiving a connection fee for the Naval project in Moorestown. Executive Director Dunn confirmed a connection fee will be received but the bidding process itself isn't until September or October of 2012.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

The Deputy Director for Finance and Administration, Giordano, reported the Authority just received the last payment from FEMA. Total claims through FEMA and insurance was \$23,317.71 and we were reimbursed \$20,043.43 which left a balance of \$3,274.28 as the Authority's portion.

Chairman Edwards asked about the "trip and fall" suit the commissioners were advised of. Solicitor Mushinski explained a person apparently fell at the site of a repair project in Hainesport. The Authority was named in the litigation even though the repair was for a water line and the Authority had nothing to do with it. Solicitor Mushinski stated the Authority was incorrectly named because we are utilities.

REPORT OF THE SOLICITOR

Solicitor Mushinski stated he has a personnel matter for closed session.

Solicitor Mushinski also stated he has prepared an amendment regarding PSE&G and the solar power project.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

OTHER NEW BUSINESS

There was no other new business.

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

Solicitor Mushinski stated he has a matter for closed session regarding personnel.

EXECUTIVE SESSION

Commissioner Thiessen moved for the approval of Resolution 2012-49. Commissioner Perinchief seconded the motion.

At 6:15 PM the Authority Commissioners retired to Executive Session for a discussion involving personnel.

RESOLUTION 2012-49

**AUTHORIZING EXECUTIVE SESSION OF THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

WHEREAS, the regular meeting of this Authority will reconvene following closed session;

NOW, THEREFORE, BE IT RESOLVED that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions pertaining to personnel matters involving the current status of the Executive Director search.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Perinchief, Commissioner Thiessen, Chairman Edwards

NAYS: Commissioner Carty

The Authority Commissioners returned to regular session at 6:32 P.M.

Respectfully submitted,

Debra E. Fortner, Secretary

ADJOURNMENT

Commissioner Carty moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:32 PM.

Respectfully submitted,

Debra E. Fortner