

Mount Holly Municipal Utilities Authority
Meeting Minutes December 12, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, December 12, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mrs. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. David Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. Lou Garty, Esq The Garty Law Firm
Ms. Brandy C. Boyington, Board Secretary

Absent: Mr. Robert Silcox, Vice Chairman
Mr. Jason Jones, Commissioner
Mr. Michael B. Dehoff, Finance Administrator/Treasurer

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Monday, December 09, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Commissioner LaPlaca moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of November 2019. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

New Business

Resolution 2019-140 A resolution approving the annual salaries for non-union personnel. Executive Director Maybury explained to the board members this resolution is to approve the salary increases for the ten non-union employees, this resolution is consistent with the union two percent increase. Three of these employees will no longer receive longevity payments as it has been incorporated into their salary. Commissioner LaPlaca moved for the approval of Resolution 2019-140. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-141

A resolution rejecting the proposals for the 2019 SUV contract #2019-21. Executive Director Maybury informed the board this rejection is primarily based on the extensive delivery dates. The Authority will seek purchasing new vehicles through the New Jersey State Contract. Commissioner LaPlaca moved for the approval of Resolution 2019-141. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-142 A resolution rejecting the bids for the PAA contract #2018-09. Executive Director Maybury explained the Authority has changed the disinfection chemical from chlorine to PAA and a permanent structure for storage and metering of this chemical is required. Bids were opened on November 21, 2019 and the lowest bid was significantly higher than the engineer's construction estimate. Authority staff will review the actual needs of this new facility and propose a plan to lower the construction costs. Commissioner Banks moved for the approval of Resolution 2019-142. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-143 A resolution approving the **S-1NR** sewer application between the Mt. Holly Municipal Utilities Authority and Hainesport Commerce Center in Hainesport Township. Executive Director Maybury informed the board that this resolution is for a 22,500 square foot office space and 456,000 square foot warehouse on Industrial Boulevard in Hainesport. Commissioner Banks moved for the approval of Resolution 2019-143. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-144 A resolution approving the **S1NR** the sewer service application between the Mt. Holly Municipal Utilities Authority and the Reserve at Creekside in Hainesport Township

See Resolution 2019-145 for approval status.

Resolution 2019-145 A resolution approving the **S-2** service agreement between the Mt. Holly Municipal Utilities Authority and Reserve at Creekside. Executive Director Maybury informed the board these resolutions are for the Quaker Group with a proposed development of twenty-three single family homes off Bancroft Road in Hainesport. Commissioner Banks moved for the approval of Resolution 2019-144 & 2019-145. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-146 A resolution authorizing the award of a non-fair and open contract for replacement of "critical" headworks components for the Maple Avenue Treatment Plant from Huber Technologies, Inc. Executive Director Maybury explained to the board this resolution is for replacement mechanisms for the influent headworks equipment at Maple Avenue Wastewater Treatment Plant. The initial flow enters through the headworks and this machine is designed to remove large solids/debris. These components are made of stainless steel and are like "rakes" and because of their extreme duty and age, they are failing. This resolution allows the Authority to purchase these necessary replacement parts. Commissioner LaPlaca moved for the approval of Resolution 2019-146. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-147 A resolution awarding contract 2019-22 for removal of pressed sludge, grit, & screen residuals and trash. Executive Director Maybury explained this resolution is for hauling pressed sludge, grit and screen residuals to include trash from both Wastewater Treatment Plants. The recommendation is to award to Russell Reid. Commissioner LaPlaca moved for the approval of Resolution 2019-147. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-148 A resolution approving attendance at the Water Environment Federation's Technical Exhibition Conference for the Executive Director and Operations Superintendent. Commissioner LaPlaca moved for the approval of Resolution 2019-148. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Resolution 2019-149 A resolution authorizing actions to be performed on behalf of the Mt. Holly Municipal Utilities Authority. Executive Director explained this authorizes Robert Young, the new Superintendent, to sign reports and permits necessary for regulatory compliance. Commissioner LaPlaca moved for the approval of Resolution 2019-149. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

***Resolution 2019-137** A resolution approving the operating expenses for the month of November.

***Resolution 2019-138** A resolution approving the sewer refunds for the month of November.

***Resolution 2019-139** A resolution approving the expenditures for the month of November from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of Resolutions 2019-137 through 2019-139. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Chairman Thiessen,

Nays:

Absent: Commissioner Silcox, Commissioner Jones

Abstain:

Communications:

To be presented by the public

Joseph Langowski-Lumberton Superintendent of School 33 Municipal Drive, Lumberton NJ 08048

Mr. Langowski referenced a letter he submitted to the Authority seeking answers for certain bills he is appealing.

Mrs. Margaret Bupp 22 Shamrock Road, Lumberton NJ 08048

Thanked the board and Authority staff for expediting the response/meeting with the Superintendent to answer the inquiries on billing concerns for the Lumberton Township Schools.

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki informed the board the Authority and himself will be meeting tomorrow to discuss new comments to the Garden Street Pump Station Project.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director & Special Projects was received. Nothing to add.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners Commissioner LaPlaca presented her resignation from the Authority's Board and expressed her admiration for the Commissioners, staff and professionals.

Executive Session Resolution 2019-150 Personnel, no action to be taken. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner LaPlaca seconded the motion at 6:30 P.M. At the call of the roll, the vote was:

Ayes: Commissioner LaPlaca, Commissioner Banks, Chairman Thiessen

Nays:

Absent: Commissioner Jones, Commissioner Silcox

Abstain:

Adjournment 1st Motion Commissioner Banks 2nd Motion Commissioner LaPlaca Time: 7:03 PM

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary