

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
SEPTEMBER 8, 2011**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, September 8, 2011; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason R. Carty, Commissioner
Mr. Jules K. Thiessen, Commissioner
Robert Silcox, Vice Chairman
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Solicitor
Edward Kondracki, Esq., Special Counsel
Tracey Giordano, Deputy Director of Finance and Administration
Andrew Doyle, Assistant Executive Director
Joel Hervey, Deputy Director of Plant Operations
Anthony Stagliano, Deputy Director of Regulatory Affairs
Robert Maybury, Operations Manager
Richard A. Alaimo, Engineer, R.A. Alaimo Associates
Keith Weisman, Engineer, R.A. Alaimo Associates
Brooke Tidswell, Treasurer
Debra E. Fortner, Secretary

ABSENT: Ms. Jacqueline Perinchief, Commissioner

VERIFICATION OF NOTICE

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 14th, 2011 and April 20, 2011, and the Courier Post on February 15th, 2011 and April 20th, 2011. On Monday, September 6th, 2011, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLIEGIENCE TO THE FLAG

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of regular minutes of August 11, 2011. Commissioner Thiessen seconded the motion. Motion carried.

Commissioner Carty abstained

Commissioner Silcox moved for the approval of executive session minutes of August 11, 2011. Commissioner Thiessen seconded the motion. Motion carried.

Commissioner Carty abstained.

OLD BUSINESS

NEW BUSINESS

Commissioner Silcox informed the Board Mount Holly Township has requested the use of the Authority's meeting room for their council, planning board, and historical, meetings. Commissioner Silcox is agreeable to this arrangement but stated the Township must provide proper insurance coverage and leave the premises clean after meetings. In regards to the limit of people allowed in the room as opposed to the amount of exits, Commissioner Carty reported if occupation is 49 people or less the room is acceptable as is.

Executive Director Dunn pointed out a report in the Commissioners packets in regards to Hurricane Irene and it's affect on the Authority. He stated there was flooding at the plant which resulted in the inability to accept truck waste for a couple of days. Executive Director Dunn went on to say the only problems experienced by the Business and Administrative offices were a result of PSE&G turning the power off that weekend. Commissioner Thiessen asked if things, such as computers, were shut down ahead of time. Executive Director Dunn stated things had been shut down as usual, but again, the Authority had no issues until the power was intentionally shut off by PSE&G. This caused flooding in the basement of the administrative office which affected the phone system. On Tuesday morning, August 30th, the Authority was able to secure generators which rectified the problem until power was restored. Executive Director Dunn told the Board the Authority is going to be going out for bid for two pump station generators. In order to avoid any future interruptions in power at the Business and Administrative offices, Mr. Dunn would like to include two more generators in that bid for the use of those two offices. Commissioner Thiessen asked what the cost of the pump station generators will be. Deputy Director of Regulatory Affairs Stagliano reported a 30kw gas generator with a transfer switch is approximately \$18,000.00. The generators would be dropped off at the site and the Authority would be responsible for installation. Commissioner Thiessen stated he wants to nix the generators for both the business office and the administrative office. It is the opinion of the board at this time that generators for the offices are not needed, however, if Executive Director Dunn brings specifics back to the Board for smaller generators then the ones originally proposed, the new information will be considered.

Commissioner Silcox moved for a motion to go out for bid for pump station generators. Commissioner Thiessen seconded the motion. Motion carried.

RESOLUTION 2011-82

**A RESOLUTION APPROVING THE OPERATING EXPENSES FOR
THE MONTH OF AUGUST 2011**

Commissioner Carty asked what expenses the Authority incurred as a result of Hurricane Irene. Executive Director Dunn reported approximately \$2000.00 was spent to rent generators, overtime for employees was approximately \$7,000.00, and \$1,500.00 was spent repairing the existing generator in anticipation of the storm.

Commissioner Silcox moved for the approval of Resolution 2011-82. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Silcox,
Chairman Edwards

NAYES: None

RESOLUTION 2011-83

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF AUGUST 2011 FROM THE ESCROW FUND

Commissioner Silcox moved for the approval of Resolution 2011-83. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Silcox,
Chairman Edwards

NAYS: None

RESOLUTION 2011-84

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF AUGUST 2011 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Thiessen asked for an explanation of the 4RO payment. Executive Director Dunn explained it was for a plant tie in from the force main in Moorestown and Hainesport; transferring the flow to Maple Avenue.

Commissioner Thiessen moved for the approval of Resolution 2011-84. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Silcox,
Chairman Edwards

NAYS: None

RESOLUTION 2011-85

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF AUGUST 2011 FROM THE 2007-2010 PROJECT CONSTRUCTION FUND (PLANT EXPANSION)

Commissioner Silcox moved for the approval of Resolution 2011-85. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Silcox,
Chairman Edwards.

NAYS: None

RESOLUTION 2011-86

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF AUGUST 2011 FROM THE 2007-2010 CONSTRUCTION FUND (EDWARD STREET PUMP STATION)

Commissioner Thiessen moved for the approval of Resolution 2011-86. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Silcox,
Chairman Edwards

NAYS: None

COMMUNICATIONS

Executive Director Dunn reported he is being petitioned by the owners of two properties with an easement between them in Lumberton Township. The owners would like to be able to use the easement for trees, a pool, etc. Solicitor Mushinski asked if the owners want the easement vacated. Executive Director Dunn confirmed that is the owners' intentions. Executive Director Dunn asked them to re deed the property, and address any other legal paperwork. Once that material has been received, Mr. Dunn will bring it to the board for consideration. Solicitor Mushinski stated Authority Engineer, Mr. Alaimo, should look at the plans for the area as well as the tax maps and deeds. Mr. Alaimo agreed to this and will advise the board what he discovers.

Executive Director Dunn announced there will be flu shots available in October at the Rancocas Road Plant site.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Dunn stated the Solar Power System bid package is complete. If motion to move forward is granted by the board, on Monday, September 12th, it will be advertised. Mr. Dunn reported Solicitor Mushinski has reviewed the package and found the bid language is good; covering the price and the quality of the project. Commissioner Carty asked what the RFP covers. Executive Director Dunn stated a driving factor for contractors is a Federal Grant that allows them to get a 30% grant if they have 5.5% of the project completed by December 31, 2011.

Commissioner Silcox moved for a motion to go out for bid for solar power. Commissioner Thiessen seconded the motion. Motion carried.

REPORT OF THE ENGINEER

The report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The report of the Deputy Director for Plant Operations was received.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

REPORT OF THE SOLICITOR

The Solicitor had nothing further to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

REPORT OF TREASURER

Treasurer Tidswell reported he went over all CFO reports.

AUTHORITY STATUS REPORT OF NEW TREATMENT FACILITY

There was nothing further to report in regards to the status of the new treatment facility.

OTHER NEW BUSINESS

There was no other new business.

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

Commissioner Carty requested the new site be consistently referred to as “The Maple Avenue Plant” rather than “The Lumberton Facility.”

Commissioner Carty asked for clarification about the recent grievance decision. He asked what the monetary amount would have been had the promotion been granted. Deputy Director of Finance and Administration, Giordano, reported it would have been an annual pay increase of \$14,488.00 which does not include pension payments over time. Commissioner Carty asked what the reasoning was for the denial. Ms. Giordano explained it was both a monetary and a managerial decision. In addition to the pay increase, there are currently five grade 7's who would all be eligible to put in for a vacant spot.

Commissioner Thiessen expressed appreciation for the Authority's staff for their “bang up job” during the hurricane, especially those at the plant. Mr. Thiessen stated it was a highly commendable job well done and proves why we needed the Maple Avenue Site. Executive Director Dunn confirmed that there was a lot of cooperation from the staff during the hurricane.

ADJOURNMENT

Commissioner Silcox moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:40 P.M

Respectfully submitted,

Debra E. Fortner