

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes May 13, 2021

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, May 13, 2021 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Jay Springer, Vice Chairman
Mr. Christopher Banks, Commissioner
Mr. Rich DiFolco, Commissioner
Ms. Jeena Sheppard, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Richard Alaimo, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communications Director / Grant Writer

ABSENT: Mr. David Skibicki, R.A. Alaimo Associates, Engineer

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 03, 2021. On May 10, 2021, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes Regular Meeting Minutes April 15, 2021

Commissioner DiFolco moved for the approval of the regular minutes from the April 15, 2021 meeting. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco

Nays:

Absent: Commissioner Sheppard (called in later)

Abstain: Commissioner Springer

New Business

Resolution 2021-53 A resolution to reject bids for one new 2021 or newer 75,000 GVW Tandem axle cab & chassis with roll-off cable hoist system ARH 75-22 IO or owner approved equivalent. Mr. Stagliano, Qualified Purchasing Agent, explained to the commissioners that only one bid, from Hoover Truck was received and it contained about seventeen exceptions to the specifications. The recommendation to the board is to reject the bid and advertise it again. Commissioner DiFolco moved for the approval of resolution 2021-53. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2021-54 A resolution of the Mt. Holly Municipal Utilities awarding contract 2021-12 for an Architect. Executive Director Maybury explained this contract for an Architect is for smaller future projects. Commissioner DiFolco moved for the approval of resolution 2021-54. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2021-55 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the extension of a shared service agreement with the township of Mt. Holly for Administrative use of facilities at 37 Washington Street. Commissioner Sheppard moved for the approval of resolution 2021-55. Commissioner DiFolco. Seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain: Commissioner Banks

Resolution 2021-56 A resolution appropriating funding from the improvement/replacement fund authorizing the advertisement of bids for upgrades to the Kelly's Pump Station in Hainesport, NJ. Commissioner Banks moved for the approval of resolution 2021-56. Commissioner Springer seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2021-49 A resolution approving the operating expenses for the month of April.
- *Resolution 2021-50 A resolution approving the sewer refunds for the month of April.
- *Resolution 2021-51 A resolution approving the expenditures for the month of April from the escrow fund.
- *Resolution 2021-52 A resolution approving the expenditures for the month of April from the improvement replacement fund.

Commissioner DiFolco moved for the approval of consent agenda. Commissioner Sheppard seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury explained to the board that the developers for Wellington Farms/Viking Group, have been working with the Authority to define a recapture agreement for the sewer infrastructure they need to install for their project. Mr. Coleman stated a formal resolution will be presented at a future meeting. Executive Director Maybury stated the Authority submitted a ten minute video presentation featuring Authority Personnel to the Holbein school for their virtual Career Day. The Authority received a notification for a parcel on Route 206 in Eastampton Township, located directly behind the Lennar project proposing 345,000 square foot warehouse. Chairman Thiessen suggested a discussion on expanding the Authority's Sewer Service Area into Pemberton Township.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing for open session will reserve comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff informed the board Audit is potentially going to be presented at July's meeting as the Auditors are waiting for the GASBS 68 from the State of New Jersey.

Other new business None

Matters to be presented by the Commissioners Chairman Thiessen requested a vote on returning to in-person meetings. Confirmed the Authority will hold an in-person meeting for the June meeting.

Executive Session None

Adjournment Time 7:00 PM

Commissioner DiFolco moved for the adjournment. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Commissioner Springer

Nays:

Absent:

Abstain:

**** Indicates addendum to original agenda.**

Respectfully submitted,

Brandy C. Boyington, Secretary