

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REORGANIZATION MEETING
FEBRUARY 10, 2011**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, February 10, 2011 at 4:30 P.M. Executive Director Dunn called the meeting to order with the following roll call:

PRESENT: Mr. John R. Edwards, Chairman
Mr. Robert C. Silcox, Vice Chairman
Mr. Jules Thiessen, Commissioner
Mr. David Hasson, Commissioner

ABSENT: Ms. Jacquelyn Perinchief, Commissioner

ALSO William G. Dunn, Executive Director
PRESENT: John Gillespie, Esq., Parker McCay
Edward A. Kondracki, Esq., Special Counsel
Tracey N. Giordano, Deputy Director of Finance and Administration
Andrew Doyle, Assistant Executive Director
Richard A. Alaimo, R. A. Alaimo Associates, Engineer
Keith M. Weisman, R. A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director Plant Operations
Anthony G. Stagliano, Sr., Deputy Director for Regulatory Affairs
Robert Maybury, Operations Manager
Brooke Tidswell, Treasurer
Debra Fortner, Secretary

VERIFICATION OF NOTICE

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 16, 2010 and the Courier-Post on February 16, 2010. On Tuesday, February 8th, 2011 advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

REORGANIZATION

ELECTION OF CHAIRMAN

The Executive Director requested nominations for the position of Chairman. Commissioner Silcox moved for the nomination of John Edwards for Chairman. Commissioner Hasson seconded the motion. Commissioner Silcox moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Executive Director declared that nominations for Chairman be closed. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

The Executive Director turned the meeting over to Chairman Edwards.

ELECTION OF VICE CHAIRMAN

Chairman Edwards requested nominations for the position of Vice Chairman. Commissioner Hasson moved for the nomination of Commissioner Silcox for Vice Chairman. Commissioner Thiessen seconded the motion. Commissioner Hasson moved to close the nominations. Motion carried. There being no further nominations for Vice Chairman, Chairman Edwards declared the nominations for Vice Chairman be closed. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

ELECTION OF TREASURER

Chairman Edwards requested nominations for the position of Treasurer. Commissioner Silcox nominated Brooke Tidswell for Treasurer. Commissioner Hasson seconded the motion. Commissioner Silcox moved to close the nominations. Motion carried. There being no further nominations for Treasurer, Chairman Edwards declared the nominations for Treasurer be closed. At the call of roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

ELECTION OF SECRETARY

Chairman Edwards requested nominations for the position of Secretary. Commissioner Hasson nominated Debra Fortner for the position of Secretary who will not receive the \$1500.00 yearly stipend for the position. Commissioner Silcox seconded the motion. Commissioner Hasson moved to close the nominations. Motion carried. There being no further nominations for Secretary, Chairman Edwards declared the nominations for Secretary be closed. At the call of roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-09

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SOLICITOR FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2011-1)

Commissioner Silcox moved for the approval of Resolution 2011-09 authorizing professional services contract of Stephen J. Mushinski of Parker McCay as Solicitor for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Hasson seconded the motion. At the call of the roll, the vote was,

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-10

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING FIRM FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2011-02)

Commissioner Hasson moved for the approval of Resolution 2011-10 authorizing professional services contract of Richard A. Alaimo Associates as Engineering Firm for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson
Chairman Edwards

NAYS: None

RESOLUTION 2011-11

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2011-03)

Commissioner Silcox moved for the approval of Resolution 2011-11 authorizing professional services contract of the Law Offices of Edward A. Kondracki, L.L.C. as Special Counsel for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-12

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2011-04)

Commissioner Hasson moved for the approval of Resolution 2011-12 authorizing professional services contract of Parker McCay as Bond Counsel for Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-13

A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR ENVIRONMENTAL CONSULTING ENGINEER FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2011-05)

Commissioner Silcox moved for the approval of Resolution 2011-13 authorizing an extraordinary unspecifiable service contract with Omni Environmental, LLC as Environmental Consulting Engineer for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-14

A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR COMPUTER SYSTEMS CONSULTANT FOR THE MHMUA FOR A 1 YEAR TERM (CONTRACT 2011-06)

Commissioner Hasson moved for the approval of Resolution 2011-14 authorizing an extraordinary unspecifiable service contract with Hawkins Technologies, LLC as Computer Systems Consultant for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES: None

RESOLUTION 2011-15

A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR ELECTRICAL ENGINEERING (CONTRACT 2011-07)

Commissioner Hasson moved for the approval of Resolution 2011-15 authorizing an extraordinary unspecifiable service contract with Morehouse Engineering, Inc. as Control Systems & Electrical Engineering Consultant for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES: None

RESOLUTION 2011-16

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE MHMUA

Commissioner Thiessen moved for the approval of Resolution 2011-16 designating the Courier Times and The Camden Courier-Post as official newspapers of the Mount Holly Municipal Authorities. Commissioner Hasson seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-17

A RESOLUTION DESIGNATING BANKING INSTITUTIONS FOR THE MHMUA

Commissioner Silcox moved for the approval of Resolution 2011-17 designating Beneficial Bank as the lead bank with the Mount Holly Municipal Authorities utilizing other banks in Burlington County from time to time. Commissioner Hasson seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

RESOLUTION 2011-18

A RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE AUTHORITY FOR THE CURRENT CALENDAR YEAR

Commissioner Silcox moved for the approval of Resolution 2011-18 designating William G. Dunn as the Public Agency Compliance Officer for the Mount Holly Municipal Authority for the current calendar year. Commissioner Hasson seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson, Chairman Edwards

NAYS: None

RESOLUTION 2011-19

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING MEETINGS FOR THE 2011 THROUGH THE 2012 REORGANIZATION MEETING

Commissioner Hasson moved for the approval of Resolution 2011-19 authorizing meetings for the 2011 through the 2012 reorganization meeting. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Silcox, Commissioner Hasson, Chairman Edwards

NAYS: Commissioner Thiessen

Commissioner Thiessen stated he would like to see meeting times moved to 6:00pm.

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of the minutes of the Regular Meeting of January 13, 2011. Commissioner Hasson seconded the motion. Motion carried.

Commissioner Thiessen abstained.

Commissioner Silcox moved for the approval of the minutes of the Executive Session of January 13, 2011. Commissioner Hasson seconded the motion. Motion carried.

Commissioner Thiessen abstained.

OLD BUSINESS

NEW BUSINESS

RESOLUTION 2011-20

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING CHANGE ORDER NO. 15 TO CONTRACT 2006-1 FOR THE MAPLE AVENUE AND RANCOCAS ROAD, WWTP PROJECT

Executive Director Dunn explained this change order is to cover some additional missing items from the AE COM design with the intention of going after AE COM for the cost of the missing items.

Commissioner Silcox moved for the approval of Resolution 2011-20. Commissioner Hasson seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson, Chairman Edwards

NAYES:

RESOLUTION 2011-21

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING CHANGE ORDER NO. 16 TO CONTRACT 2006-1 FOR THE
MAPLE AVENUE AND RANCOCAS ROAD, WWTP PROJECT**

Executive Director Dunn stated this change order is for a project involving 800 linear feet of piping, reset valves, and pump motors that will allow for the ability to pump additional flow from the Rancoas Road plant to the Maple Avenue plant. He said that while the Maple Avenue Site is running efficiently, it can do better with more flow. Executive Director Dunn stated that all of this work is being done on the premises of the existing plant. Commissioner Thiessen asked if this had not been anticipated originally. Executive Director Dunn answered that it has been discovered with the use of meters since the new plant is up and running, that the new plant could function more efficiently with more flow. This is a result of the fact that Moorestown and Hainesport are not producing as much flow as was anticipated.

Commissioner Hasson moved for the approval of Resolution 2011-21 . Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES:

RESOLUTION 2011-22

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
HONORING RUSSELL R. REGN**

Mr. Regn stated it has been an honor to serve the town. Mr. Regn pointed out that, although the resolution credits him with service from 1984-2010, he actually served on the board since 1976. Upon research of Authority records, it was confirmed that Mr. Regn was appointed to the board for the first time in 1978 and served until 1983. He was then reappointed in 1990 and served until 2010, for a period of 25 years collectively.

Commissioner Hasson moved for the approval of Resolution 2011-22 . Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES:

RESOLUTION 2011-23

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
HONORING JOAN L. BOAS**

Ms. Boas shared that she began with the Authority helping out at Executive Dunn's request for a few months. 23 years later here she is! She stated it has been a pleasure serving the Authority and has always found it very interesting.

Commissioner Silcox moved for the approval of Resolution 2011-23 . Commissioner Hasson seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES:

RESOLUTION 2011-24

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT
WITH CONSTRUCTION AND GENERAL LABORERS' UNION LOCAL 172
OF SOUTH JERSEY, AFL-CIO**

Deputy Director of Regulatory Affairs, Stagliano, explained there have been several occasions where employees have acquired licenses that benefited, or were needed by, the Authority. Since these items ultimately save the Authority money, the union has requested inclusion of the reimbursement for these items in their contracts.

Commissioner Silcox moved for the approval of Resolution 2011-24. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES:

RESOLUTION 2011-25

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT
WITH THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SUPERVISORS UNION**

Commissioner Hasson moved for the approval of Resolution 2011-25. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYES:

RESOLUTION 2011-26

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF JANUARY 2011**

Commissioner Hasson moved for the approval of Resolution 2011-26. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-26A

**A RESOLUTION APPROVING THE SEWER REFUNDS
FOR THE MONTH OF JANUARY 2011**

Commissioner Hasson moved for the approval of Resolution 2011-26A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-27

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JANUARY FROM THE ESCROW FUND

Commissioner Silcox moved for the approval of Resolution 2011-27. Commissioner Hasson seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson
Chairman Edwards

NAYS: None

RESOLUTION 2011-28

A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF JANUARY 2011 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Hasson moved for the approval of Resolution 2011-28. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-29

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JANUARY 2011 FROM THE 2007-2010 PROJECT CONSTRUCTION ACCOUNT (PLANT EXPANSION)

Commissioner Silcox moved for the approval of Resolution 2011-29. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

RESOLUTION 2011-30

A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JANUARY 2011 FROM THE 2007-2010 PROJECT CONSTRUCTION ACCOUNT (EDWARD STREET PUMP STATION)

Commissioner Hasson moved for the approval of Resolution 2011-30. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Silcox, Commissioner Hasson,
Chairman Edwards

NAYS: None

COMMUNICATIONS

Executive Director Dunn reported that there were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

Kevin Brown of Lincoln Avenue in Mount Holly asked if, in regards to resolutions 2011-09 through 2011-15, others besides the awardees were allowed to apply, and, were the best ones chosen from the applicants? Executive Director Dunn replied yes to both questions. Mr. Brown requested the exact dollar amounts of the change orders for resolutions 2011-20 and 2011-21. Deputy Director of Finance and Administration, Giordano, stated resolution 2011-20 was for an increase of \$10, 697.85 and 2011-21 was for an increase of \$89,500.00.

Mr. Brown also extended a thank you to Joan Boas and Russ Regn for their service to the Mount Holly Municipal Utilities Authority.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Dunn reported that the plant expansion project is proceeding as expected. He stated there has been some minor slow down as a result of weather conditions; the clean up will not begin until spring. At this time the project is ahead of schedule and, barring any unforeseen issues, the cost of the overall project will end up coming in around the original bid price or slightly under.

REPORT OF THE ENGINEER

The Report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Deputy Director for Plant Operations' report was received.

Commissioner Thiessen asked who conducts an investigation when an odor complaint is received. Executive Director Dunn stated Authority Employees normally investigate, although occasionally outside assistance is necessary. Deputy Director for Plant Operations added it is usually the Authorities Collections Department's employees who respond to odor complaints.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

REPORT OF THE SOLICITOR

The Solicitor had nothing further to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Deputy Director of Finance and Administration's reports were received.

AUTHORITY STATUS REPORT OF NEW TREATMENT FACILITY

The Authority Status Report of New Treatment Facility was received.

OTHER NEW BUSINESS

There was no other new business to be presented.

ADJOURNMENT

Commissioner Thiessen moved for adjournment. Commissioner Hasson seconded the motion. Chairman Edwards adjourned the meeting at 5:10 pm.

Respectfully submitted,

Debra E. Fortner