

Mount Holly Municipal Utilities Authority Regular Meeting Minutes December 08, 2022

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, December 08, 2022, at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner (via phone)
Mr. James Rydarowski, Commissioner
Mr. Randolph Brolo, Commissioner
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communications Director

ABSENT: Mr. Richard DiFolco, Vice-Chairman
Mr. Robert G. Maybury, Executive Director

Verification of Notice

Assistant Executive Director, Mr. Dehoff, verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on February 16, 2022. On Monday December 05, 2022, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only -None

Approval of Regular Meeting Minutes

Commissioner Rydarowski moved for the approval of the regular minutes from the October 13, 2022, meeting. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner DiFolco

Abstain: Chairman Thiessen

Old Business

Resolution 2022-75 A resolution appropriating funding from the improvement/replacement fund for engineering services associated with upgrades to the Hollybrook Pump Station #208. Commissioner Banks asked why we are tabling the resolution Mr. Dehoff explained the need to have Executive Director Maybury present for the discussion and Vice Chairman DiFolco requested the second proposal. Commissioner Rydarowski moved to table of resolution 2022-75. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner DiFolco

Abstain:

New Business

Resolution 2022-109 A resolution adopting the 2023 budget. Mr. Dehoff explained the Budget was introduced at the October meeting, it was sent to the State and have received it back with no comments. Mr. Dehoff continued stating the total increase is less than two percent and the largest factors were connection fee revenue and salary/ wage largest expenditure. Commissioner Rydarowski moved to for to adopt Resolution 2022-109. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner DiFolco

Abstain:

Resolution 2022-110 A resolution authorizing a change order the smokestack demolition. Chairman Thiessen stated there is a \$11,997 change order amount. Mr. Dehoff confirmed and added that there was an additional earth ramp along with some tree removal for the additional cost. Commissioner Rydarowski moved to for to approve Resolution 2022-110. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner DiFolco
Abstain:

Resolution 2022-111 A resolution approving salary and wage adjustments for management and other non-union personnel. Chairman Thiessen stated this is in line with Union Contract at 2.75%. Mr. Dehoff confirmed the amount. Commissioner Brolo moved to for to approve Resolution 2022-111.

Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner DiFolco
Abstain:

Resolution 2022-112 A resolution of the Mt. Holly Municipal Utilities Authority approving developer's sanitary sewer off-tract improvement and recapture agreement. Mr. Dehoff stated the Authority worked with Mr. Coleman and the developer "Wellington Farms" and the Outcome is the Authority is willing to assist Wellington Farms in recapturing the cost of the infrastructure from subsequential developers. Mr. Dehoff stated the Authority's responsibility is to notify interested developer of the recapture agreement, and the Authority will not authorize any construction or approvals until the agreement between those two parties is submitted to us. Mr. Coleman confirmed the summary that Mr. Dehoff stated. Commissioner Rydarowski moved to for to approve Resolution 2022-112. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner DiFolco
Abstain:

Resolution 2022-113 A resolution rejecting bids for overhead doors. Chairman Thiessen stated the Authority only received one bid and it was over the authorized amount. Mr. Dehoff stated the Authority will investigate State Contracts and National Purchasing Co-Ops for pricing. Commissioner Brolo moved to for to approve Resolution 2022-113. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner DiFolco
Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

*Resolution 2022-105 A resolution approving the operating expenses for the month of October and November.

*Resolution 2022-106 A resolution approving the sewer refunds for the month of October and November.

*Resolution 2022-107 A resolution approving the expenditures for the month of October and November from the escrow fund.

*Resolution 2022-108 A resolution approving the expenditures for the month of October and November from the improvement replacement fund. Commissioner Brolo moved for the approval of consent agenda. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski
Nays:
Absent: Commissioner DiFolco
Abstain:

Communications Mr. Dehoff stated December 28, 2022, at 4:30 P.M. the Authority will be holding the 2022 Rate Hearing.

Matters to be presented by the public -None

Report of the Executive Director The Report of the Executive Director was received. Absent.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated Alaimo received the Authority's comments on the Tank Conversation Project and hope to get on the bid schedule for January 2023.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Mr. Stagliano stated RFPs for professional will go out December 13th, 2022, with a January 24th bid opening.

Report of the Solicitor The report of the Solicitor was received. Nothing to add. Ms. Garty stated it's been her pleasure to serve with the board this year and thanked the board members.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated the Authority had a failure of one of the generators at Plant and currently the Authority has a rental and Mr. Stagliano is working hard with the insurance companies and finding a replacement.

Report of the Communication Director The Report of the Communication Director was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners None

Executive Session None

Adjournment Time 6:16 PM at the call of the roll the vote was:

Commissioner Brolo moved adjournment. Commissioner Rydarowski seconded the motion.

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Brolo, Commissioner Rydarowski

Nays:

Absent: Commissioner DiFolco

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington