

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes June 09, 2022

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, June 09, 2022, at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. Brandy C. Boyington, Board Secretary
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Ms. Alexis Romeo, Engineer Intern Alaimo Associates

ABSENT: Mr. Richard DiFolco, Vice-Chairman
Mr. Randolph Brolo, Commissioner

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on February 16, 2022. On Monday June 06, 2022, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Regular Meeting Minutes

Commissioner Banks moved for the approval of the regular minutes from the May 12, 2022, meeting. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

New Business

Resolution 2022-64 A resolution of the Mt. Holly Municipal Utilities Authority awarding contract 2022-15 for Auditor. Mr. Michael Dehoff, Assistant Executive Director/ Finance Administrator explained Brent Lee is the Authority's current Auditor and the only submission at the total value of \$27,500 which represents a \$500 increase from last year's proposal. Mr. Dehoff and Mr. Maybury think Mr. Lee does an excellent job and recommend him for this appointment. Chairman Thiessen confirmed advertisement procedures and that the bid submission meets the Authority's requirements. Commissioner Banks moved for the approval of resolution 2022-64. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

Resolution 2022-65 A resolution of the Mt. Holly Municipal Utilities Authority approving S-1NR application for sewer service with Davenport Village Urban Renewal Development extension. Executive Director Maybury informed that Davenport is an existing community in Hainesport Township and this application is for Residential apartment buildings, totaling 16 units and Mr. Maybury recommends this for approval. Commissioner Rydarowski moved for the approval of resolution 2022-65.

Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

Resolution 2022-66 A resolution of the Mt. Holly Municipal Utilities Authority approving S2 service agreement between the Mt. Holly Municipal Utilities Authority and CHDOH 1/1 Philadelphia Marne Highway, LLC for 710 Marne Highway, Hainesport Township. Executive Director Maybury explained this application is for sewer service agreement for construction of a 140,000SF warehouse and it is recommended for approval.

Commissioner Banks moved for the approval of resolution 2022-66. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2022-60 A resolution approving the operating expenses for the month of May.

*Resolution 2022-61 A resolution approving the sewer refunds for the month of May.

*Resolution 2022-62 A resolution approving the expenditures for the month of May from the escrow fund.

*Resolution 2022-63 A resolution approving the expenditures for the month of May from the improvement replacement fund.

Commissioner Banks moved for the approval of consent agenda. Commissioner Rydarowski seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

Communications None

Matters to be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury informed the board that the Authority is hiring a full-time experienced electrician. Authority staff recently met with Alaimo to discuss ongoing renewal and replacement projects. At the last meeting, the board passed the resolution for the site-specific sewer service approval in Pemberton Township along the 206 corridor and Mr. Coleman sent letter to Burlington County with a copy of the resolution. A body was found in the Rancocas Creek near the Authority’s outfall and the New Jersey State Police handled the scene to remove the unknown person.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki introduced Alaimo’s intern Alexis Romeo and stated she will be working Authority projects discussed by Mr. Maybury. Mr. Skibicki also disclosed that there is another delay with the Garden Street Pump Station USEMCO building delivery was pushed back to September.

Report of the Operations Superintendent The Report of the Operations Superintendent was received

Report of the Safety Director and Special Projects The Report of the Safety Director was received.

Report of the Solicitor The report of the Solicitor was received. Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated he attended the Stormwater Event at the Pinelands Alliance and stated it was informative, same presentation that the Authority entertained previously.

Other new business None

Matters to be presented by the Commissioners

Executive Session None

Adjournment Time 6:20 PM at the call of the roll the vote was:

Commissioner Banks moved adjournment. Commissioner Rydarowski seconded the motion.

Ayes: Commissioner Banks, Commissioner Rydarowski, Chairman Thiessen

Nays:

Absent: Commissioner Brolo, Commissioner DiFolco

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington

Board Secretary