

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes December 10, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, December 10, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT:

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on October 29, 2020 and the Courier-Post on October 29, 2020. On Monday, December 07, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice. Electronic Notice of this meeting has been provided specifying time and manner on the Authority's website."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Regular Meeting Minutes November 12, 2020

Commissioner Springer moved for the approval of the regular minutes from the November 12th meeting.

Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Banks

Nays:

Absent:

Abstain:

New Business

Resolution 2020-119 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the collective bargaining agreement with the construction and general laborers' union, Local 172 of South Jersey. Executive Director Maybury stated that settling this agreement was a good effort and hard work on behalf of the Authority, members of Local 172 and their business agent. The negotiations started in February of 2020 and were mostly completed by October and both parties finalized a memorandum of agreement on November 24, 2020. Executive Director discussed a few highlights from the agreement and stated that it is a four-year contract. Commissioner Banks moved for the approval of resolution 2020-119. Commissioner Springer seconded.

The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-120 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the collective bargaining agreement with the Supervisor Unit. Executive Director stated this agreement is nearly identical to Local 172 and it is also a four-year agreement. Commissioner Springer moved for the approval of resolution 2020-120. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-121 A resolution approving salary and wage adjustments for management and other non-union personnel. Executive Director Maybury stated this is for the non-union personnel. Commissioner Banks moved for the approval of resolution 2020-121. Commissioner Springer seconded. The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-122 A resolution awarding a contract to PAYARGO for recognition of electronic payee and other online network payment assistance services. Executive Director Maybury referred to Mr. Dehoff for an explanation of the services PAYARGO will be providing for the Authority. Mr. Dehoff stated this allows the Authority to be recognized as an electronic payee through banking institutions, one of the major benefits are the turnaround time for remitting payments to us. Commissioner Springer moved for the approval of resolution 2020-122. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-123 A resolution authorizing the extension of a shared service agreement with the township of Mt. Holly for the administrative use of facilities at 37 Washington Street. Executive Director Maybury stated the current agreement between the Authority and the township for 37 Washington Street expires December 31, 2020. This resolution extends the agreement for an additional six months. Commissioner Banks moved for the approval of resolution 2020-123. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2020-107 A resolution approving the operating expenses for the month of November

*Resolution 2020-108 A resolution approving the sewer refunds for the month of November

*Resolution 2020-109 A resolution approving the expenditures for the month of November from the escrow fund.

*Resolution 2020-110 A resolution approving the expenditures for the month of November from the improvement replacement fund.

Commissioner Springer moved for the approval of consent agenda. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated that the Joint Insurance Fund assessment came in and the cost for 2021 and it is essentially the same cost as calendar year 2020. The MELJIF (Municipal Excess Liability Joint Insurance Fund) is offering an elected official’s risk management seminar for the commissioners. The Authority will qualify for a \$250 credit per person if completed by May 10, 2021. Executive Director Maybury continued informing the commissioners the information would be emailed to them. The request for professionals will be posted and advertised on December 17th and opened on January 14, 2021. Executive Director Maybury informed the board the metering equipment for the PAA storage and metering project is scheduled to be delivered soon and this project is nearing the end.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated he received final comments from the Authority staff for Garden Street Pump station and will work with Executive Director Maybury on a bid scheduled.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor. Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners Chairman Thiessen made a request to have the agenda made into a smart pdf for ease of access to specific resolutions.

Executive Session None

Adjournment Time 6:23 PM

Commissioner Banks moved for the adjournment. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary