

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JULY 12, 2012**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, July 12, 2012; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Robert Silcox, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner  
Mr. Jason Carty, Commissioner  
Mr. Jules Thiessen, Vice Chairman  
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Edward A Kondracki, Esq., Special Counsel  
Andrew Doyle, Assistant Executive Director  
Joel Hervey, Deputy Director of Plant Operations  
Robert Maybury, Operations Manager  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Richard A. Alaimo, R.A. Alaimo Associates, Engineer  
Keith M. Weismann, R.A. Alaimo Associates, Engineer  
Debra E. Fortner, Secretary

**VERIFICATION OF NOTICE**

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2012, and the Courier Post on February 20, 2012. On Tuesday, July 10, 2012, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ACTION ITEMS**

There were no public comments on action items.

**APPROVAL OF MINUTES**

Commissioner Silcox moved for the approval of regular minutes of June 14, 2012, Commissioner Thiessen seconded the motion. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**PERSONNEL MATTERS (CLOSED SESSION)**

Chairman Edwards stated this item would be moved to the end of the meeting under matters to be presented by the commissioners.

**RESOLUTION 2012-41**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES  
AUTHORITY ESTABLISHING PROJECTED FLOW CRITERIA FOR  
CONNECTION FEE PURPOSES**

Commissioner Thiessen asked if this criterion is based upon a standard formula. Special Counsel Kondracki stated the New Jersey Administrative Code provides for certain flow criteria; some of which is outdated. He reported the Authority has been trying to make sense of the situation by providing concrete numbers which would lead to uniformity in calculating commercial connection fees. The Fitness Center calculation is what is being added. Special Counsel Kondracki stated the numbers are a result of information gathered from the Bordentown Sewage Authority, based on their local fitness centers, as well as information provided by the Deputy Director of Finance and Administration, Giordano, who conducted a desktop analysis, and Executive Director Dunn.

Commissioner Silcox moved for the approval of Resolution 2012-41. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2012-42**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY  
NO LONGER NEEDED FOR PUBLIC USE THROUGH AN ONLINE AUCTION**

Commissioner Silcox moved for the approval of Resolution 2012-42. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2012-43**

**A RESOLUTION APPROVING THE OPERATING EXPENSES  
FOR THE MONTH OF JUNE 2012**

Commissioner Silcox moved for the approval of Resolution 2012-43. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Silcox, Commissioner Thiessen,  
Chairman Edwards

NAYS: Commissioner Carty

**RESOLUTION 2012-43A**

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES  
FOR THE MONTH OF JUNE 2012**

Commissioner Carty moved for the approval of Resolution 2012-43A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards.

NAYS:

**RESOLUTION 2012-44**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
JUNE 2012 FROM THE ESCROW FUND.**

Commissioner Silcox moved for the approval of Resolution 2012-44. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards.

NAYS:

**RESOLUTION 2012-45**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
JUNE 2012 FROM THE IMPROVEMENT AND REPLACEMENT FUND.**

Commissioner Thiessen moved for the approval of Resolution 2012-45. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards.

NAYS:

**COMMUNICATIONS**

Executive Director Dunn pointed out a copy of an email in the Commissioner's packets which was sent to the Authority from a woman who specializes in gathering OPRA information. In the e-mail, the Deputy Director of Finance and Administration, Tracey Giordano, and the Senior Billing Clerk, Maureen Ciocca, are complimented for all of their hard work in assisting her and representing the Authority in such a positive manner.

Executive Director Dunn shared a letter from Mrs. Chamberlain, the wife of a deceased Authority employee, who made a request for financial assistance. Mr. Dunn stated the Authority has made financial concessions for Mrs. Chamberlain and her family in the past.

Executive Director Dunn reported the Authority received a thank you card from the recipient of the annual \$1,000.00 scholarship for a Rancocas Valley Regional High School student.

Executive Director Dunn discussed recent communication with the DRBC. Commissioner Silcox asked how this information relates to the Authority. Executive Director Dunn stated it may mean further regulations in the future.

Executive Director Dunn reported he hopes to have the solar power meeting with Lumberton this month. The meeting has been delayed several times recently.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Dunn stated he has nothing further to report.

## **REPORT OF THE ENGINEER**

The report of the Engineer was received.

## **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Report of the Deputy Director of Plant Operations was received

Commissioner Thiessen asked, after reviewing the graphs on the Deputy Director for Plant Operations report, if the Authority has discharge limits associated with the unit referred to on the graph, or if we are monitoring just because we want to? Mr. Hervey explained the device has been installed to help with a group of odor complaints. Currently, the unit is being leased, and used to treat and monitor odors during summer which is the peak time for these types of complaints.

Deputy Director for Plant Operations, Hervey, advised the board there are currently items that have been listed in three different auctions and have not sold. He asked the Board's permission to dismantle and scrap these items. Chairman Edwards stated, since there were no objections, it is acceptable to proceed with the dismantling and scrapping.

## **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

## **REPORT OF THE SOLICITOR**

Special Counsel Kondracki informed the Commissioners he received in today's mail the stipulation in the Benn matter to be dropped. All of the attorneys have signed off at this time.

## **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

## **OTHER NEW BUSINESS**

There was no other new business.

## **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

### **EXECUTIVE SESSION**

Commissioner Silcox moved for the approval of Resolution 2012-46. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner, Commissioner Perinchief, Commissioner Thiessen, Chairman Edwards

NAYS:

At 6:30 PM the Authority Commissioners retired to Executive Session. There will be no action taken.

**RESOLUTION 2012-46**

**AUTHORIZING EXECUTIVE SESSION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of this Authority will reconvene following closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions pertaining to personnel matters involving the current status of the Executive Director's employment agreement.

**BE IT FURTHER RESOLVED** that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox  
Commissioner Thiessen, Chairman Edwards

NAYS:

The Authority Commissioners returned to regular session at 6:50 P.M.

Respectfully submitted,

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Debra E. Fortner, Secretary

**ADJOURNMENT**

Commissioner Silcox moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:51 PM.

Respectfully submitted,

Debra E. Fortner

