

## **Mount Holly Municipal Utilities Authority Regular Meeting Minutes for January 10, 2019**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday January 10, 2019; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Vice Chairman  
Mr. Christopher Banks, Commissioner  
Ms. Gina LaPlaca, Commissioner- (left early)  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond Coleman Heinold, LLP  
Mr. David Skibicki, Alaimo Associates, Engineer  
Mr. Rich Wells, Esq. The Garty Law Firm  
Mr. Joel Hervey, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Armando Riccio, Labor/Employment Counsel  
Mr. Jason Jones, Commissioner

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday January 07, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**

### **Public Comments on Action Items**

None

### **Approval of Minutes**

Commissioner LaPlaca moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of December 13, 2018. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner LaPlaca, Commissioner Banks

Nays:

Absent: Commissioner Jones

### **New Business:**

#### **Resolution 2019-11**

A resolution approving a waiver of sewer service between The Mount Holly Municipal Utilities Authority and Lumberton Township.

Executive Director Maybury stated this resolution is to memorialize the discussions that occurred with Lumberton Township waving certain sewer charges. Executive Director Maybury explained the connection fee for their new Public Safety Building which is sixteen thousand five hundred dollars will be waived because of payments made to the Authority for their Municipal building and other properties that should have been exempt from sewer bills. Chairman Thiessen asked if there were any additional properties. Executive Director Maybury stated 602 Main Street and the Village Green would also be exempt. Commissioner Silcox moved for the approval of resolution 2019-11. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner LaPlaca, Commissioner Banks

Nays:

Absent: Commissioner Jones

#### **\*Commissioner LaPlaca left meeting.**

#### **Resolution 2019-05**

A resolution approving S-3 application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Feinberg & McBurney Realty (CVS) in the township of Lumberton.

Executive Director Maybury explained resolution 2019-05 is for the approval of construction plans for the new CVS in Lumberton and the plans have been reviewed by Mr. Skibicki at Alaimo Associates. CVS plans to install their own pumping stations and run their force main to the Authority's sewer main. The Authority will have little to no oversight on this project since the system and lateral will be privately owned. Commissioner Silcox moved for the approval of resolution 2019-05. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

**Resolution 2019-06** A resolution approving **S1NR** application for approval of sewer construction plans between the Mt. Holly Municipal Utilities Authority and The Colby Group for **Dixie Chix** in the Township of Mt. Holly

**Resolution 2019-07** A resolution approving the **S-2** sewer service agreement between the Mt. Holly Municipal Utilities Authority and **Dixie Chix**.

Executive Director Maybury explained resolution 2019-06 & 2019-07 is to approve the construction plans and the sewer service agreement for the proposed Dixie Chix in Mount Holly Township. The restaurant will offer approximately 104 seats. Commissioner Silcox moved for the approval of resolution 2019-06 and resolution 2019-07. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

**Resolution 2019-08** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and **Republic Bank** in the township of Lumberton.

Executive Director Maybury explained to the board this is a routine connection for the new bank at the intersection of route 38 and the Mt. Holly Bypass in Lumberton Township. They initially planned on a septic system, which they did install, but they changed their plans. After negotiating with their neighbor, Silvi Concrete, the bank will be connecting into the eight-inch privately owned sewer main located on Silvi's property. Commissioner Silcox moved for the approval of resolution 2019-08. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

**Resolution 2019-09** A resolution approving the service agreement with **Blue Ring Stencils, LLC**.

Executive Director Maybury explained this is a basic sewer service agreement for the Authority's industrial pretreatment coordinator, David Reich, to enforce and monitor. Blue Ring is located at 140 Mt. Holly Bypass in Lumberton and supplies advanced stencil printing technologies for circuit board assembly. Commissioner Silcox moved for the approval of resolution 2019-09. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

**Resolution 2019-10** A resolution approving the annual salaries for non-union personnel.

Commissioner Silcox moved for the approval of resolution 2019-10. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

**CONSENT AGENDA:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \***Resolution 2019-01** A resolution approving the operating expenses for the month of December 2018.
- \***Resolution 2019-02** A resolution approving the sewer refunds for the month of December 2018.
- \***Resolution 2019-03** A resolution approving the expenditures for the month of December 2018 from the escrow fund.
- \***Resolution 2019-04** A resolution approving the expenditures for the month of December 2018 from the improvement replacement fund.

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

### **Communications**

Executive Director Maybury stated he met with an interested party for 18 High Street who plans to convert the space into a laundry mat. The connection fee would be approximately \$153,000 for such use. Executive Director Maybury continued informing the board that the Authority Administrative staff had interaction with a dissatisfied Moorestown resident. The resident's complaint is the \$36 fee to participate in the second meter program. Executive Director Maybury informed the board Mr. Dehoff, Finance Administrator, is analyzing the 2<sup>nd</sup> meter program and its costs.

### **Matters to be presented by the Public**

None

### **Report of the Executive Director**

The Report of the Executive Director was received. Nothing to add.

### **Report of the Engineer**

The Report of the Engineer was received. Mr. Skibicki informed the board a pre-construction meeting has been set for the Lennar project in Eastampton Township.

### **Report of the Operations Superintendent**

The Report of the Operations Superintendent was received.

### **Report of the Safety Director and Special Projects**

The Report of the Safety Director and Special Projects was received.

### **Report of the Solicitor**

The Report of the Solicitor was received. Mr. Coleman stated he is reserving his comments for closed session.

### **Report of the Finance Administrator/Board Treasurer**

The Report of the Finance Administrator/Board Treasurer was received. Nothing additional.

### **Other New Business**

None

### **Matters to be presented by Commissioners**

None

**Executive Session-** (Resolution 2019-12) Personnel Contract(s) and potential ligations, no action to be taken. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:15 P.M. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks

Nays:

Absent: Commissioner Jones, Commissioner LaPlaca

### **Adjournment**

Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:25 P.M.

Respectfully submitted,

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Brandy C. Boyington, Secretary