

Mount Holly Municipal Utilities Authority

Meeting Minutes May 09, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, May 09, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mrs. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Richard Alaimo, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jason Jones, Commissioner
Mr. Joel Hervey, Operations Superintendent
Mr. Armando Riccio, Labor/Employment Counsel

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Monday, May 06, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance None

Public Comments on Agenda Items Only None

Approval of Minutes

Commissioner Silcox moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of April. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Old Business

Resolution 2019-47

A resolution approving the release of performance bond for Waverly Point Lumberton Township.

Executive Director Maybury explained to the board this is a project of twenty-five homes at the intersection of Eayrestown Road and Municipal Drive in Lumberton Township and we have approval from Alaimo to release the performance bond. Commissioner Silcox moved for the approval of Resolution 2019-47.

Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

New Business

Resolution 2019-55

A resolution approving **S-1** application for approval of sewer construction plans between the Mt. Holly Municipal Utilities Authority and Shayona Donuts, LLC in Westampton Township.

Resolution 2019-56

A resolution approving the **S-2** service agreement between the Mt. Holly Municipal Utilities Authority and Shayona Donuts, LLC in Westampton Township.

Commissioner Silcox moved for the approval of Resolution 2019-55 and Resolution 2019-56. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Resolution 2019-57

A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Hirshland & Company for Dunkin Donuts in the Township Hainesport.

Executive Director Maybury suggested to the board that this resolution should be tabled as there is some minor items that need to be addressed. Commissioner Silcox motioned to table Resolution 2019-57. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Resolution 2019-58

A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Keating Urban Partners, LLC for West Rancocas Redevelopment Area-Phase 1B,2,3C.

Executive Director Maybury explained to the board that this application is in order and the Authority has preliminary approval and the treatment works approval is ready for Alaimo's signature. Commissioner Silcox moved for the approval of Resolution 2019-58. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Resolution 2019-59

A resolution approving **S1NR** application for approval of sewer construction plans between the Mt. Holly Municipal Utilities Authority and Smithville Park Maintenance Facility, Eastampton Township.

Resolution 2019-60

A resolution approving the **S-2** service agreement between the Mt. Holly Municipal Utilities Authority and Smithville Park Maintenance Facility in Eastampton Township.

Executive Director Maybury explained to the board that the County would like to put in a maintenance facility at the intersection of Powell Road and Smithville Road. He continued stating the Smithville Mansion already has sewer service through an ejector system with a force main that runs directly in front of this property into the Eastampton Farms development. When the sewer system was approved for the Mansion and County park, this parcel was specifically excluded and now the County wants to build a maintenance facility to include a new sewer service. This property will need to be added to the Authority's Sewer Service Area before it can connect to the sewer system; these resolutions allow this project to move onto the next step. Commissioner Silcox moved for the approval of Resolution 2019-59 and 2019-60. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Resolution 2019-61

A resolution of the Mt. Holly Municipal Utilities Authority authorizing the sale of surplus personal property no longer needed for public use through an online auction (GOV DEALS)

Executive Director Maybury informed the board a total of seventeen Authority items that are no longer needed will be posted for sale on an online auction site allowing bidders from around the country to view and purchase. Commissioner Silcox moved for the approval of Resolution 2019-61. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Resolution 2019-62

A resolution approving salary adjustment for Michael Dehoff, Financial Administrator and Chief Financial Officer.

Executive Director mentioned to the board that a preliminary discussion took place previously about this topic in Executive Session previously. The Commissioners agreed to add an additional salary of ten thousand dollars per year to Mr. Dehoff's salary for the completion of his CMFO. The total increase will be \$11,115.20 per year and includes his annual longevity payment and this one time increase of \$1,115.20 terminates any future longevity payments. Mr. Dehoff thanked the Commissioners. Commissioner Silcox moved for the approval of Resolution 2019-62. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

- *Resolution 2019-51 A resolution approving the operating expenses for the month of April 2019.
- *Resolution 2019-52 A resolution approving the sewer refunds for the month of April 2019.
- *Resolution 2019-53 A resolution approving the expenditures for the month of April 2019 from the escrow fund.
- *Resolution 2019-54 A resolution approving the expenditures for the month of April 2019 from the improvement replacement fund.

Commissioner Silcox moved for the approval of Resolutions 2019-51 through 2019-54. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated the Authority's current Superintendent, Joel Hervey, employed at the Authority for more than 35 years has submitted his resignation effective June 01, 2019. Congratulations to Joel for a long and successful career at the Authority and we wish him well on his new life ventures!

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director & Special Projects was received. Mr. Stagliano informed the board that Saturday May 11, 2019 at 6:00 A.M. Authority staff and a contractor will be closing part of Rancocas Road Between King Street and High Street to remove debris lodged in the sewer main. It is possible there will be a need to excavate this blockage if retrieval methods are not successful.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff informed the board that we are still waiting for the completion of the audit report and hopes to have it by next meeting.

Other new business None

Matters to be presented by the Commissioners None

Executive Session for personnel and possible contract no action. (Resolution 2019-63) at 6:20 P.M.
Commissioner Silcox moved to go into Executive Session. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent: Commissioner Jones

Abstain:

Adjournment 1st Motion Commissioner Silcox 2nd Motion Commissioner LaPlaca Time: 6:31PM

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary